A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
JANUARY 12, 2022_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Janell Paul, Jennifer Jenny, Shane Jenny and Administrator Robin Boyer

1-22 J. Jenny: That Deputy Mayor Boettcher and Council Member Paul be excused until later in the meeting.
CARRIED

AGENDA:
2-22 S. Jenny: That the agenda be approved as presented.
CARRIED

MINUTES:
3-22 J. Jenny: That the minutes of the regular meeting of December 8th, 2021 be approved.
CARRIED

4-22 J. Jenny: That Deputy Mayor Boettcher be acknowledged as present.
CARRIED

FINANCIAL REPORTS:
5-22 S. Jenny: That the financial reports for the month ending December 2021 be acknowledged.
CARRIED

6-22 J. Jenny: That Council Member Paul be acknowledged as present.
CARRIED

ACCOUNTS PAYABLE:
7-22 S. Jenny: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7006	Brandt Tractor Ltd.	Grader Repair Parts	$ 524.58
7007	Canada Post	Water sample Postage	$ 154.69
7008	FCM	2022 Membership	$ 235.94
7009	Greenland Waste	Waste Collection	$ 2,672.81
7010	Minister of Finance	Fire Insurance / Telecomm	$ 1,904.60
7011	MNP LLP	Audit Installment	$ 4,068.75
7012	Nicole Sawchuk	Legal Fees	$ 283.37
7013	SGI Canada	Maintenance Truck Insurance	$ 219.42
7014	Roger Topping	Grader Repair Labour	$ 472.50
7015	UMAAS	2022 Membership	$ 220.00
On-line	SUMA	FF Insurance / 2022 Membership	$ 1,713.83
On-line	Collabria Mastercard	Grader Part/ Rink Safety supplies	$ 391.34
7016	Brandt Tractor	Tractor parts	$ 171.63
7017	Madden Plumbing & Heating	SPS Repairs	$ 399.60
7018	Lake Country Co-Op	Maintenance supplies / oil	$ 310.65
7019	Michael Richard	Contract Snow Removal	$ 120.00
7020	Sask Research Council	Water Sampling	$ 85.84
7021	Village of St. Louis	Cash purchase – SPS heater	$ 48.85
Direct Dep.	Robin Boyer	Admin Salary/Mileage/Clothing	$ 1,636.40
Direct Dep.	Ryan McCloy	Maintenance Salary/Clothing	$ 1,100.00
On-line	Sask Tel	Village Telephone	$ 347.54
On-line	Collabria Mastercard	SPS Furnce part (BA Robinson)	$ 127.65
Direct	UNPS Debit Machine	Service fees / charges	$ 5.55
On-line	Sask Water	Water contract	$ 9,863.65
7022	RM of St. Louis	Firehall alarm monitoring	$ 94.34
7023	D C Trenching Ltd.	Water leak repair 2nd Street	$ 5,420.01
On-line	Sask Energy	Village energy	$ 3,518.31
Direct Deposit	Robin Boyer	Admin Salary	$ 2,140.13
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,617.43
On-line	MEPP	Pension Remittance	$ 1,635.30
7024	Receiver General of Canada	Tax Remittance	$ 2,715.54
On-line	SUMA	Benefits Remittance	$ 352.35
On-line	Sask Power	Village Power	$ 5,968.11

Direct	Affinity Credit Union	Bank confirmation charges	$ 25.00
7025	Lizanne Gaudet	Water account deposit refund	$ 100.00
7026	Glen Lewis	Contracted W & S Oper.	$ 231.00
7027	SUMA	Copnvention registration	$ 861.00
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	$ 2,068.97
Direct	UNPS / First Data	Debit Machine Fees	$ 1.18
		TOTAL	$53,835.86

CARRIED

CORRESPONDENCE:

8-22 Paul: That the following correspondence, being read, be filed:
CARRIED

TD Canada Trust – Request to pay tax accounts by direct deposit. Require authorization from Council to provide banking information.
Affinity Credit Union – Notice that small changes will be made to Customer Automated Funds Transfers (CAFT) services. No affect to daily business of the municipality.
Saskatchewan Crime Stoppers – Request for a donation.
Government Relations – Information on Public Notice Policy requirements for municipalities. The Village is currently compliant with legislated requirements.
Munisoft – Information on Community grant programs they are offering. Project must be community oriented projects or events coordinated by the municipality or other organizations within the community.
Council Questionnaire – Requesting Council members to complete the attached Council Questionnaire and return it to the Administrator at the January meeting.
Saskatchewan Public Works Association – Notice of Annual Conferenc in Saskatoon February 22 – 24, 2022.
Traffic Radar Sign – Monthly stats.

9-22 S. Jenny: That direct deposit information be provided to TD Canada Trust for property tax payments.
CARRIED

10-22 S. Jenny: That a $100 donation be forwarded to Saskatchewan Crime Stoppers for 2022.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

11-22 Boettcher: That Council acknowledge the December 2021 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formally submitted complaints this month.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

Council discussed Covid-19 status and potential effects from sick workers on municipal services.

12-22 Boettcher: That Maintenance be approved a $100 safety clothing allowance from 2021, that was not used for boots, to be payable in 2022 in addition to annual $100 payment.
CARRIED

13-22 Boettcher: That the Administrator take necessary steps to ensure municipal office and services can function during any labour shortages due to Covid-19 pandemic.
CARRIED

OLD BUSINESS

SHOP BUILDING ENERGY USE:

14-22 Boettcher: That programmable thermostats be considered for installation in the Maintenance shop building and that the Maintenance worker set controls to his comfort level during day and lower it for evenings.

CARRIED

BARKING DOG COMPLAINT POLICY:

15-22 Boettcher: That this item be tabled to a future meeting of Council.
CARRIED

MINISTRY OF HIGHWAYS CULVERT PROJECT:

Council was provided an update on the status of the project including the concerns with the newly installed sewer main.

NEW BUSINESS

PRESENTATION OF BOND:

16-22 J. Jenny: That the Bond on the Administrator be acknowledged as presented.
CARRIED

CCBF – GAS TAX - INFRASTRUCTURE INVESTMENT PLAN:

Council discussed options for projects to potentially use Canada Community Building Fund (gas tax) funding for.

DRAFT BUDGET 2022:

17-22 S. Jenny: That a preliminary 2022 Budget meeting be held on Wednesday February 16, 2022 at 4:30 PM at the Community Hall and that this meeting be closed to the public as part of strategic forecasting.
CARRIED

CANADA SUMMER JOBS PROGRAM:

18-22 Paul: That the Village submit an application for a summer worker under the Canada Summer Jobs Program, for a summer worker who can possibly work 8 - 10 weeks June – August 2022 at a rate of $13/hour.
CARRIED

WATER QUALITY ANNUAL NOTICE TO CONSUMERS:

19-22 Boettcher: That the 2021 Water Quality and Compliance Annual Notice to Consumers be approved as presented and distributed as required.
CARRIED

WATER LINE BREAK – 2nd STREET:

20-22 J. Jenny: That Village maintenance maintain and clean the area around the 2nd Street water line break now through the spring and summer as required, including ensuring that any flood concerns are mitigated by the removal of snow, thawing of culverts and pumping of excess water as required.
CARRIED

DOG BYLAW ISSUES:

21-22 S. Jenny: That Chris Letendre of B & B Enforcement Services be invited to attend the regular meeting of Council in April to discuss bylaw enforcement requirements.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

ICIP Grant Program
Inactive Gas Tax Fund account
Grader repairs/replacement
Snow pile removal

22-22 S.Jenny: That, once areas of concern and cost analysis are completed, Council be informed of snow removal requirements and plan of action to alleviated some of the concern areas.
CARRIED

ADJOURN:

23-22 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator