A REGULAR MEETING OF COUNCIL OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
JULY 13, 2022_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Janelle Paul and Administrator Robin Boyer

152-22 J. Jenny: That Council member Shane Jenny be excused from this meeting.
CARRIED

AGENDA:
153-22 Paul: That the agenda be approved as presented.
CARRIED

154-22 Boettcher: That item #3 on the Agenda be skipped until the visitor arrives.
CARRIED

MINUTES:
155-22 Boettcher: That the minutes of the regular meeting of June 15th, 2021 be approved.
CARRIED

FINANCIAL REPORTS:
156-22 Paul: That the financial reports for the month ending June 2022 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
157-22 J. Jenny: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7139	Canada Post	Water sample postage	$ 124.76
7140	Dee Jacks Custom Welding	Ice plant repair	$ 458.35
7141	Chris Letendre	Building permit plan review	$ 315.00
7142	Liam McKinnon	Maintenance wage advance	$ 500.00
7143	Minister of Finance	Fire Dep't telecomm PPSTN	$ 932.40
7144	Munisoft	Office supplies – forms	$ 205.00
7145	P & M Tire Repair	Mower tire repair	$ 28.03
7146	Reed Security	Water plant alarm monitoring	$ 221.68
7147	Nicole Sawchuk	Legal fees	$ 284.81
7148	Saskatchewan Research Council	Water sampling	$ 58.28
7149	Staples	Office supplies	$ 159.09
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,000.00
7150	All Sask Paving	Street crack filling	$42,056.23
7151	Greenland Waste	Waste collection / recycling	$ 1,236.45
7152	Chris Letendre	Bylaw enforcement services	$ 973.07
7153	Lake Country Co-Op	Maintenance fuel	$ 2,299.53
7154	Saskatchewan Research Council	Water sampling	$ 29.14
7155	St. Louis Fire Department	In-house training – Jan – June	$ 5,100.00
7156	C & D Septic Ltd.	Septic service at Park	$ 303.45
7157	Charles Repair & Service	Maintenance repairs	$ 42.67
7158	Kleen-Bee	Maintenance supplies/chemical	$ 582.27
7159	Lake Country Co-Op	Maintenance supplies / paint	$ 426.07
7160	Staples	Newsletter copy paper	$ 108.14
On-line	Sask Tel	Village telephone services	$ 278.67
Direct	UNPS/Debit Machine	Service charges	$ 5.55
On-line	Sask Water	Water contract	$13,488.57
7161	Acklands Grainger	Maintenance supplies	$ 105.59
7162	ATAP Infrastructure	W & S Certification training	$ 336.00
7163	D & M Fire Safety	Hall fire suppression inspection	$ 154.88
On-line	Sask Energy	Village energy	$ 479.43
Direct Deposit	Robin Boyer	Admin Salary	$ 2,150.92
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,528.23
On-line	MEPP	Pension Remittance	$ 1,635.30
7164	Liam McKinnon	Maintenance wages	$ 1,234.70
7165	Receiver General of Canada	Tax Remittance	$ 3,099.86
On-line	SUMA	Benefits Remittance	$ 352.35
On-line	Sask Power	Village power	$ 2,763.25
7166	Glen Lewis	Contracted W & S Operator	$ 315.00

Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	$ 2,879.86
Direct	UNPS / First Data	Debit Machine Fees	$ 1.14
		TOTAL	$89,827.26

CARRIED

CORRESPONDENCE:

158-22 Paul: That the following correspondence, being read, be filed:
CARRIED

SGI Canada – Notice that a refund of $9.54 will be forwarded for overpayment on our general insurance policy, with the removal of one mower and the addition of the new one.
Canada Community Building Fund – Notice of receipt of Infrastructure Investment Plan for the ice plant compressor and brine tank project. The Village will be contacted once the application has been reviewed and a decision on approval or denial has been made.
ATAP – Notice of water and sewer training courses. May register Ryan for one in September, as he has to complete 2 over the next year and a half to re-certify.
B & B Enforcement – Service Tracker – Bylaw enforcement service reports.
Ministry of Government Relations – Notice from Community Planning that the subdivision application for Dennis Crivea for 545 Riverside Drive has been approved.
Hank Ethier – Hall rental proposal. Copy of letter included in information package along with current Hall rental rates.
Traffic Radar Sign – Monthly stats.

159-22 Boettcher: That Ryan be registered for confined space entry workshop in Saskatoon on September 28, 2022 with ATAP training.
CARRIED

160-22 Boettcher: That a response letter be sent to Hank Ethier outlining Council's offer of a $200 rate plan for proposed Community Hall rental project.
CARRIED

161-22 Paul: That the meeting agenda move back to item #3, as the visitor has arrived.
CARRIED

VISITOR – RYAN McCLOY - MAINTENANCE:

Ryan attended for semi-annual update and discussion with Council regarding Maintenance Department.

162-22 Boettcher: That the meeting agenda move to item #8.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

163-22 Paul: That Council acknowledge the June 2022 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

164-22 J. Jenny: That the Complaints Response Register be acknowledged and actions taken in response to lodged complaints be noted.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No issues or concerns presented at this meeting.

OLD BUSINESS

STREET & SIDEWALK REPAIRS:

165-22 Boettcher: That the amended budget of $39,500 for street crack sealing repair be approved as presented.
CARRIED

166-22 J. Jenny: That the amended 2022 Operating Budget be approved as presented.
CARRIED

ARTIFICIAL ICE PLANT:

Council was provided an update from administration on the status of the ice plant repair project and funding.

PROPERTY LINES – 245 BUFFALO PARK ROAD:

No updated information was presented at this time.

MINISTRY OF HIGHWAYS – CULVERT PROJECT:

Council was updated on the status of the project and any outstanding issues including the sewer line , Buffalo Park clean-up, erosion and long-term maintenance.

167-22 J. Jenny: That a meeting be requested with the Ministry of Highways and Infrastructure to discuss the culvert project completion and the long-term considerations that may be required.
CARRIED

NEW BUSINESS

ANNUAL BUDGET TRANSFERS TO INTERNAL ACCOUNTS:

168-22 Boettcher: That the following internal transfers be approved as budgeted:
General account to Recreation account - $3,000 for recreation capital savings.
General account to Fire Response account - $7,000 for potential local fire department service call-outs.
Recreation account to General account - $10,000 for artificial ice plant upgrade project.
CARRIED

UTILITY ACCOUNT TRANSFER TO TAXES:

169-22 J. Jenny: That the outstanding utility account, as presented, be transferred to the tax account for the property once registered notice requirements have been met.
CARRIED

FIRE SERVICE MINIMUM STANDARDS GUIDELINES:

Council was updated on pending minimum service standards for Fire Departments and the declarations of service levels required by the Saskatchewan Public Safety Agency.

GENERAL INSURANCE RENEWAL:

170-22 Paul: That the presented insurance statement of values from SGI Canada be deemed adequate and that Council review quotes from SGI Canada and SUMAssure once available.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Outstanding Building permit
Municipal washer / dryer
Sewer line repair at #205 Buffalo Park Road

171-22 J. Jenny: That the Village look for a used washer to install at the maintenance shop and have a proper dryer plug and vent installed.
CARRIED

ADJOURN:

172-22 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator