A REGULAR MEETING OF COUNCIL OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
JUNE 15, 2022_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Shane Jenny, Janelle Paul and Administrator Robin Boyer

125-22 J. Jenny: That Council member Shane Jenny be excused until later in the meeting.
CARRIED

AGENDA:
126-22 Paul: That the agenda be approved as presented.
CARRIED

MINUTES:
127-22 Boettcher: That the minutes of the regular meeting of May 11th, 2021 be approved.
CARRIED

FINANCIAL REPORTS:
128-22 J. Jenny: That the financial reports for the month ending May 2022 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
129-22 Boettcher: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
On-line	Collabria MC	Asset Management Courses	$ 262.50
On-line	Collabria MC	Norton anti-virus renewal	$ 116.54
7107	PA Aquifer	Water test supplies/plant repairs	$ 695.98
7108	Tristen Boettcher	Council Remuneration	$ 700.00
7109	Marc Caron	Council Remuneration	$ 980.00
7110	C Bre Electirc	Water plant inlet valve inspection	$ 185.15
7111	C & D Septic	SPS cleaning service	$ 1,386.00
7112	Bert Gaudet	Water plant inlet valve	$ 377.40
7113	Hach Sales & Service	Water test equipment calibration	$ 715.95
7114	Halcro Metals	Mower waste basket materials	$ 217.11
7115	Jennifer Jenny	Council Remuneration	$ 700.00
7116	Shane Jenny	Council Remuneration	$ 700.00
7117	Chris Letendre	Bylaw services / permit insp.	$ 246.22
7118	Munisoft	Shipping for computer hardware	$ 13.92
7119	Lake Country Co-Op	Maintenance supplies	$ 46.34
7120	Janelle Paul	Council Remuneration	$ 600.00
7121	Nicole Sawchuk	Legal fees	$ 1,151.28
7122	SGI Canada	General insurance premium	$ 36.04
7123	Sask Research Council	Water sampling	$ 144.12
7124	Staples	Office supplies	$ 7.13
7125	Thor Security Ltd.	Water plant security system	$ 1,252.08
7126	Wapiti Regional Library	2022 grant installment	$ 3,782.73
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,000.00
E-transfer	Jolene Baldhead	Hall Damage Dep Refund	$ 150.00
On-line	Sask Tel	Village telephone services	$ 280.79
7127	Canada Post	Office / water sample postage	$ 478.00
7128	Cleartech Industries	Water sample chemicals	$ 158.57
7129	Domain Registry of Can.	Website domain registration	$ 52.50
7130	Greenland Waste	Waste / recycle collection	$ 2,980.52
7131	Chris Letendre	May bylaw enforcement	$ 688.56
7132	Sask Research Council	Water sampling	$ 29.14
On-line	Sask Water	Water contract	$11,118.59
On-line	Sask Energy	Village energy	$ 708.34
7133	Ministry of Corrections	RCMP services	$22,994.74
7134	Obsession Grenhouses	Office plants	$ 38.56
7135	Sask Research Council	Water / Lagoon sampling	$ 466.19
Direct	UNPS/Debit Machine	Service charges	$ 5.55
7136	Village of St. Louis	Uncollectible Utility to collections	$ 560.65
Direct Deposit	Robin Boyer	Admin Salary / Conv. Travel	$ 2,442.12

Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,528.23
On-line	MEPP	Pension Remittance	$ 1,635.30
7137	Receiver General of Canada	Tax Remittance	$ 2,693.96
On-line	SUMA	Benefits Remittance	$ 352.35
On-line	Sask Power	Village power	$ 2,065.27
7138	Glen Lewis	Contracted W & S Operator	$ 189.00
Direct	ACU – Bank charges	Wire transfer fee IG – Mortgages	$ 20.00
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	$54,153.92
Direct	UNPS / First Data	Debit Machine Fees	$ 1.55
		TOTAL	$122,823.63

CARRIED

CORRESPONDENCE:

130-22 Boettcher: That the following correspondence, being read, be filed:
CARRIED

Kathy Evans – Information on a learning seminar in Birch Hills June 11, 2022 on "Local Government and Community – Bring it all Together"
Canada Community Building Fund – Notice of receipt of Infrastructure Investment Plan for the removal of the old water tank from the Water Plant. The Village will be contacted once the application has been reviewed and a decision on approval or denial has been made.
SPRA – Notice that grant application for Disc Golf equipment and instructional training has been approved, in the amount of $1,500.
B & B Enforcement – Service Tracker – Bylaw enforcement service reports.
Provincial Grants – Notice of Revenue Sharing Grant deposit to be made on June 15, 2022. $93,911.
Shannon Stubbs, MP – Information on a forum initiated by Conservative MPs to discuss Federal funding needs for rural Canada.
Traffic Radar Sign – Monthly stats.

REVIEW OF WATER TREATMENT PLANT READINGS:

131-22 J. Jenny: That Council acknowledge the May 2022 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

132-22 Boettcher: That Council member Shane Jenny be acknowledged as present.
CARRIED

COMPLAINTS RESPONSE REGISTER:

133-22 S. Jenny: That the Complaints Response Register be acknowledged and actions taken in response to lodged complaints be noted.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No issues or concerns presented at this meeting.

OLD BUSINESS

POLICY MANUAL – UPDATED POLICIES:

134-22 Boettcher: That the amended Tangible Capital Asset Policy be approved as presented.
CARRIED

135-22 Boettcher: That the Employee Vacation and Lieu Time Accrual Policy be approved as presented.
CARRIED

136-22 J. Jenny: That the Barking Dog Complaint Policy be approved as presented.
CARRIED

137-22 S. Jenny: That the Water and Sewer Line Repair Policy be approved as presented.
CARRIED

FUNCTIONAL AREAS OF OPERATION FOR COUNCIL MEMBERS:

138-22 Paul: That Council member Shane Jenny be appointed as the Council member responsible for Maintenance and Transportation for the

balance of 2022, reporting to Council on the Maintenance position and functions.
CARRIED

STREET / SIDEWALK REPAIRS:
Council was updated on the status of street and sidewalk repair projects for 2022.

ARTIFICIAL ICE PLANT:
139-22 J. Jenny: That the quote from Ainsworth National Refrigeration for the upgrade to the Ice Plant brine tank and piping be accepted as presented and that concessions be made to provide necessary emergency funding from capital asset account to cover expenses that Curling and Skating Rink are unable to provide to the project.
CARRIED

140-22 J. Jenny: That an Infrastructure Investment Plan with the Canada Community Building Fund (Gas Tax) be submitted for the ice plant compressor and brine system piping upgrades, utilizing the balance of CCBF funding currently available to the Village.
CARRIED

PLAN OF PROPOSED SUB-DIVISION:
141-22 J. Jenny: That the Village of St. Louis approves the proposed subdivision of land for Mr. Dennis Crivea, of St. Louis, in the Province of Saskatchewan as outlined in the plan of survey done by Meridian Surveys, dated January 7, 2021 and defined as:

Village of St. Louis
Parcel J Reg'd Plan No. 64PA12916
River Lot 4
Proposed Parcel JJ - Residential

That the Village of St. louis acknowledges that $1,200 cash in lieu of municipal reserve required from the property owner in the proposed plan of subdivision has been received.

That a servicing agreement not be required on this proposal as existing utility service can be executed through existing municipal bylaws.

That the Administrator undertakes all other necessary steps to effect the intent of this resolution.
CARRIED

NEW BUSINESS

VACATION DATES - MAINTENANCE:
142-22 S. Jenny: That Ryan McCloy's vacation day request for the following dates be approved as presented;
June – 30, 2022
July – 14, 15, 28 & 29, 2022
August – 5, 12, 22 & 23, 2022
CARRIED

SUMMER MAINTENANCE WORKER APPLICATIONS:

Council members Jennifer Jenny and Shane Jenny declared a conflict and removed themselves from the discussion on this topic.

143-22 S. Jenny: That Liam McKinnon be hired as a summer Maintenance worker under the Canada Summer Jobs Grant Program for 8 weeks beginning July 4, 2022 at a rate of $13.50 per hour.
CARRIED

REGISTRATION OF REQUIRED TAX LIENS:
144-22 Paul: That letters respecting the Village's intention to register tax liens on outstanding tax accounts, as per presented list, be sent to required property owners.
CARRIED

CHANGES TO BOARDS OF REVISION FOR 2023:
Council updated on upcoming changes to Boards of Revision and the impact it will have on the municipality.

UNCOLLECTIBLE UTILITY ACCOUNTS:

145-22 S. Jenny: That the uncollectible utility accounts, as presented, be written off and forwarded to collections for further processing and collection measures.
CARRIED

COMMUNITY NEWSLETTER:

146-22 Paul: That the Village provide financial donation towards Newsletter operation for the balance of 2022 (September and December editions) in the amount of exact operating shortfalls.
CARRIED

DEVELOPMENT / BUILDING PERMIT APPLICATION:

147-22 Boettcher: That, after review of presented application documents, a Development Permit and Building Permit be approved and issued subject to final review from Building Official.
CARRIED

PROPERTY LINES – 245 BUFFALO PARK ROAD:

Council was presented information from Administrator regarding a potential issue with the water shut-off valve and property lines and concerns from current property owner.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Equipment for spraying dandelions
Un-licensed dogs
Bylaw enforcement officer personnel
Buffalo Park – railing, bollards
Outstanding building permit
Abandoned sewage pit at SPS #1
Damage deposit for Hall – E-transfer refund

148-22 Boettcher: That letters be sent to dog owners, reminding them to license their pets for 2022.
CARRIED

149-22 S. Jenny: That the abandoned sewage pit adjacent to sewage lift station #1 be filled with sand and topsoil as a remediation plan.
CARRIED

150-22 S. Jenny: That the return of a Community Hall damage deposit, received via e-transfer from Janice Baldhead for June 10, 2022 be made via return e-transfer in the amount of $150.
CARRIED

ADJOURN:

151-22 Mayor Caron: That this meeting adjourn.
CARRIED

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Mayor

_____
Administrator