A REGULAR MEETING OF COUNCIL OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
MARCH 9, 2022

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Shane Jenny, Janelle Paul and Administrator Robin Boyer

AGENDA:
47-22 Boettcher: That the agenda be approved as presented.
CARRIED

MINUTES:
48-22 J. Jenny: That the minutes of the regular meeting of February 9th, 2021 and special meeting of February 16th, 2022 be approved.
CARRIED

FINANCIAL REPORTS:
49-22 S. Jenny: That the financial reports for the month ending February 2022 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
50-22 Paul: That the following accounts be approved for payment:

| CHECK # | PAYEE | DESCRIPTION | AMOUNT |
|---|---|---|---|
| 7048 | Canada Post | Water Sample Postage | $ 162.87 |
| 7049 | Charles Repair & Service | Maintenance supplies | $ 88.55 |
| 7050 | John Deere Financial | Tractor parts | $ 369.03 |
| 7051 | NAPA Auto Parts | Grader batteries / Maint supplies | $ 281.03 |
| 7052 | Lake Country Co-Op | Maintenance supplies | $ 37.14 |
| 7053 | Queen's Printer | Assessment Roll Ad | $ 30.00 |
| 7054 | Michael Richard | Snow Removal | $ 170.00 |
| 7055 | Nicole Sawchuk | Legal Fees | $ 156.67 |
| 7056 | Sask Research Council | Water sampling | $ 233.12 |
| 7057 | Steve's Auto Electric | Grader Alternator | $ 214.12 |
| 7058 | Sask Workers' Compensation | Premiums | $ 678.49 |
| 7059 | Greenland Waste | Waste Collection service | $ 2,795.52 |
| 7060 | Roger Topping | Grader / Tractor repairs | $ 1,837.50 |
| Direct Dep. | Robin Boyer | Admin Salary/Mileage | $ 1,536.40 |
| Direct Dep. | Ryan McCloy | Maintenance Salary | $ 1,000.00 |
| On-line | Sask Tel | Telephone/internet services | $ 347.61 |
| 7061 | RM of St. Louis | Contract snow removal | $ 1,800.00 |
| 7062 | Village of St. Louis | Office motion sensor battery | $ 19.85 |
| On-line | Sask Water | Water contract | $11,586.18 |
| On-line | Sask Energy | Village energy | $ 3,100.11 |
| Direct | UNPS Debit Machine | Service charges/fees | $ 5.55 |
| On-line | Sask Power | Village Power | $ 5,656.94 |
| 7063 | Applied LP | Grader hose / Maint. Supplies | $ 120.51 |
| 7064 | Michael Richard | Contract hours | $ 170.00 |
| Direct Deposit | Robin Boyer | Admin Salary | $ 2,150.92 |
| Direct Deposit | Ryan McCloy | Maintenance Salary | $ 1,528.22 |
| On-line | MEPP | Pension Remittance | $ 1,635.30 |
| 7065 | Receiver General of Canada | Tax Remittance | $ 2,693.96 |
| On-line | SUMA | Benefits Remittance | $ 352.35 |
| 7066 | Glen Lewis | Contracted W & S Operator | $ 168.00 |
| Direct | UNPS / First Data | Debit Machine Fees | $ 8.00 |
| Direct | Minister of Finance – EPT | School taxes collected | $ 2,199.31 |
| Direct | UNPS / First Data | Debit Machine Fees | $ 1.65 |
| | | TOTAL | $43,134.90 |

CARRIED

CORRESPONDENCE:
51-22 Boettcher: That the following correspondence, being read, be filed:
CARRIED

Sask Power – Notice that they will be installing some utility infrastructure works at the old traffic bridge and adjacent hotel property lot. (Copy included with information package)
Water Security Agency – Copy of Waterworks Inspection Report. Want the cement curb barrier removed from around floor drain. This barrier was installed because it was requested by earlier EPO with Water Security Agency.
ATAP – Information regarding Water and Wastewater Operator Training.
Victoria Hospital Foundation – Requesting a representative participate in a focus group meeting on March 30 in Prince Albert regarding the new Victoria Hospital
SAMA– Notice of Annual General Meeting April 21, 2022 in Saskatoon.
South Saskatchewan River Watershed Stewards – Information on 2022 Saskatchewan Tree for Life Program. Offering trees for sale with proceeds helping to support programs and projects that improve water quality in our lakes and rivers and bring awareness on improving the natural environment.
SGI – Notice that Village qualifies for Business Recognition assessment of a 15% discount on vehicle insurance.
SUMA – Information on AGM and Resolutions before SUMA Convention.
Xylem – Quote received for sewage lift station pump inspections.
Traffic Radar Sign – Monthly stats.

52-22 S. Jenny: That Council member Jennifer Jenny attend the Victoria Hospital Foundation focus group meeting on March 20, 2022 in Prince Albert.
CARRIED

53-22 Paul: That the quote from Xylem for sewage lift station inspection and preventative maintenance be approved for 2022 as presented.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:
54-22 J. Jenny: That Council acknowledge the February 2022 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:
55-22 Paul: That the Complaints Response Register be acknowledged for March and that the action taken in response to complaint be sufficient at this time.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:
No issues or concerns presented at this meeting.

**OLD BUSINESS**

BUDGET 2022:
56-22 S. Jenny: That the proposed capital purchase of a mower, as per draft budget and municipal asset management plan be sourced and information relayed to Council for recommendations.
CARRIED

UTILITY ACCOUNT TRANSFERS TO TAXES:
Council was provided an update on the status of utility accounts that were approved for transfer to tax accounts.

SNOW REMOVAL:
57-22 S. Jenny: That work to move and relocate snow from potential flood problem areas on 2nd Street and alleyway on 200 block between 1st and 2nd Streets be completed.
CARRIED

PROPERTY AT 132 RIVERSIDE DRIVE – TAX / UTILITY ACCOUNTS:
Council was provided an update as to options for the property owner request but no further action warranted at this time.

DISC GOLF LAND USE AGREEMENT:
58-22 Boettcher: That the Administrator contact Rick Ronning to discuss potential additional locations prior to submission of Land Use Agreement.

CARRIED

**NEW BUSINESS**

DRAFT FINANCIAL STATEMENTS FOR 2021:

59-22 Boettcher: That the Draft Financial Statements prepared by MNP LLP be approved as presented.
CARRIED

60-22 S. Jenny: That, after review and discussion, the Audit Findings Report be approved as presented, noting the explanations from Administration as follows:

Fuel and Gravel Inventory – Record keeping will remain as is.
Tangible Capital Assets – Negative NBV will be reviewed and cleared from the Tangible Capital Assets Register
Fire Department Agreement / Bank Account – This item will be discussed with St. Louis Fire Committee
Vacation Accruals – Council will consider a formal vacation accrual policy
Council Meeting Minutes – This concern will be removed by MNP from the final statements
CARRIED

UNPAID TAXES:

61-22 J. Jenny: That Council accepts the Unpaid Taxes Listing as presented.
CARRIED

ADVERTISE UNPAID TAXES:

62-22 Boettcher: That the Unpaid Taxes Listing be advertised in the next edition of the Wakaw Recorder and posted in the municipal office.
CARRIED

CCBF – GAS TAX INFRASTRUCTURE INVESTMENT PLAN:

Council informed of amounts available for some type of project to utilize the funding. Council will consider options for projects to expense this funding as required.

BYLAW ONE OF 2022 - DOG BYLAW AMENDMENT – VIOLATION NOTICES INTRODUCTION AND FIRST READING:

63-22 Boettcher: That Bylaw Number One of 2022, a Bylaw to amend Schedule "D" to Bylaw Number Two of 2020 be introduced and read for a first time.
CARRIED

BYLAW ONE OF 2022 - DOG BYLAW AMENDMENT – VIOLATION NOTICES SECOND READING:

64-22 Paul: That Bylaw Number One of 2022, a Bylaw to amend Schedule "D" to Bylaw Number Two of 2020 be given a second reading.
CARRIED

BYLAW ONE OF 2022 - DOG BYLAW AMENDMENT – VIOLATION NOTICES – ALL THREE READINGS AT THIS MEETING:

65-22 J. Jenny: That Bylaw Number One of 2022, a Bylaw to amend Schedule "D" to Bylaw Number Two of 2020 be given all three readings at this meeting.
CARRIED

BYLAW ONE OF 2022 - DOG BYLAW AMENDMENT – VIOLATION NOTICES THIRD READING:

66-22 S. Jenny: That Bylaw Number One of 2022, a Bylaw to amend Schedule "D" to Bylaw Number Two of 2020 be given third and final reading.
CARRIED

PROPERTY AT 330 HIGHWAY #25:

Council was advised of potential development being considered at the property by the owner and will review and consider once formal applications for Development and Building permits are made.

PROPERTY AT 148 – 2nd STREET:

67-22 J. Jenny: That review and investigation into remedial options to repair sidewalk/driveway issue be completed at earliest option.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Recreation Board request for donation to Ice Plant.
Community Hall repair items – urinal, ceiling tile
Fire Department training session in July.

68-22 S. Jenny: That a request letter be sent to the Recreation Board regarding potential donation towards required Ice Plant repairs and upgrades.
CARRIED

ADJOURN:
69-22 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator