A REGULAR MEETING OF COUNCIL OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
MAY 11, 2022_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Shane Jenny, Janelle Paul and Administrator Robin Boyer

AGENDA:
96-22 Paul: That the agenda be approved as presented.
CARRIED

97-22 S. Jenny: That the meeting move past 4:30 visitor, until he arrives.
CARRIED

MINUTES:
98-22 Boettcher: That the minutes of the regular meeting of April 13th, 2021 be approved.
CARRIED

FINANCIAL REPORTS:
99-22 J. Jenny: That the financial reports for the month ending April 2022 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
100-22 Paul: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7089	PA Aquifer	Water test supplies	$ 456.85
7090	Canada Post	Office / W & S postage	$ 128.81
7091	Chris Letendre	Bylaw Enforcement	$ 189.37
7092	VOIDED – Wrong Vendor		
7093	Ainsworth National	Ice plant shut-down	$ 626.04
7094	Lynn Regnier	Sign Corridor fees	$ 540.00
7095	Nicole Sawchuk	Legal fees	$ 569.63
7096	Saskatchewan Research Council	Water sampling	$ 441.80
7097	UMAAS	Convention registration	$ 178.50
7098	Wakaw Recorder	Tax listing Ad	$ 256.84
7099	Madden Plumbing	Hall urinal repair	$ 133.20
7100	Greenland Waste	Waste collection / recycle rebate	$ 1,542.12
7101	Sea Hawk	Fire Department PPE	$ 4,878.12
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,000.00
7102	Village of St. Louis	Maintenance supplies	$ 299.10
On-line	Collabria M/C	Mower lights (Truck Outfitters)	$ 185.26
On-line	Sask Tel	Village telephone	$ 276.62
Direct	UNPS Debit Machine	Service charges/fees	$ 5.55
On-line	Sask Energy	Village energy	$ 1,310.98
7103	Sonny Vandale	Casual Labour – Sewer Flushing	$ 420.00
7104	Village of St. Louis	Maintenance supplies	$ 90.70
On-line	Sask Water	Water contract	$10,694.94
Direct Deposit	Robin Boyer	Admin Salary / Fire Meeting	$ 2,187.32
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,528.22
On-line	MEPP	Pension Remittance	$ 1,635.30
7105	Receiver General of Canada	Tax Remittance	$ 2,693.96
On-line	SUMA	Benefits Remittance	$ 352.35
On-line	Sask Power	Village power	$ 2,807.56
7106	Glen Lewis	Contracted W & S Operator	$ 210.00
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	$ 5,386.27
Direct	UNPS / First Data	Debit Machine Fees	$ 0.75
		TOTAL	$42,570.56

CARRIED

CORRESPONDENCE:
101-22 Boettcher: That the following correspondence, being read, be filed:

CARRIED

Canada Summer Jobs – Notice that the Village has been approved a worker for the summer. 8 weeks, 35 hours per week payable at $5.91 hour for a total grant of $1,654.80. Council to approve advertising for this employment opportunity and set a review of applicants at the June Council meeting.
Reed Security – Copy of monitoring agreement for the security system at the water plant. $16.65 per month for year 1 and $33.25 per month for years 2 and 3 of the 3 year agreement.
RCMP Wakaw – Requesting input from Council in regards to needs and concerns from our community, to incorporate into the RCMP Annual Performance Plans, where practical.
Hach Service Plus – Service report and Certificates of Instrument Performance from recent service and calibration of Village water testing equipment.
SAMA– Notice that the 2022 Assessment Roll has been confirmed and notice that the Village is in compliance for assessed value compared to sales price (ASR). The ASR must fall between 0.98 to 1.02. The Village is compliant at 1.00.
Saskatchewan Housing Corporation – Notice that the 2021 Annual Report is now available on their website.
Ministry of Government Relations – Confirmation of earlier announced 2022 Education Property Tax Mill Rates.
Sask Waste Reduction Council – Information on resources available to communities and their residents in respect of backyard composting.
Multi-Material Stewardship Western – Notice that recycling rebate through Greenland Waste for the 1st quarter of 2022 will be $1,784.27. Notice of rebate rates for 2022.
SUMA – Information and registration form for the SUMA Golf Tournament to be held in Wakaw on July 8, 2022.
MNP – Information on planning for the 2022 Audit.
Landworks Civil Engineering – Advertising of services.
Ministry of Government Relations – Information on tax legislation changes that will take effect in 2023 affecting the Effective Tax Rate Ratio that municipalities will need to comply with. The Village currently meets the requirements.
Tyson Wilchowy Memorial Committee – Request to install dugouts on the west side ball diamond. Want to know if this would be of any concern to Council.
Golder Associates – Notice that they will approach the Provincial Disaster Assistance Program for some funding to re-seed grass along the south Lions Park embankment that was repaired in 2020.
Sask Tel – Information on internet upgrades available.
B & B Enforcement – Bylaw report for April.
Traffic Radar Sign – Monthly stats.

102-22 Boettcher: That the summer maintenance position through the Canada Summer Jobs Program be advertised until June 6 and applications be set for review at the June regular meeting of Council.
CARRIED

103-22 S. Jenny: That a request by the Tyson Wilchowy Memorial Committee to construct and install dugouts at the west ball diamond be approved.
CARRIED

104-22 J. Jenny: That the meeting move back to agenda item #3, as visitor is present.
CARRIED

VISITOR – CHRIS LETENDRE – B & B ENFORCEMENT:

105-22 S. Jenny: That B & B Enforcement be provided a listing of property owners and mailing addresses in order to carry out his functions as contracted Bylaw Enforcement officer.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

106-22 Paul: That Council acknowledge the April 2022 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

107-22 J. Jenny: That the Complaints Response Register be acknowledged and actions taken in response to lodged complaints be noted.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No issues or concerns presented at this meeting.

OLD BUSINESS

STOP STREET AT SOUTH HILL DRIVE & BUFFALO PARK ROAD:

Council will review area of required sign and make recommendation for installation location.

COMPLAINT RESPONSE POLICY UPDATE:

108-22 Boettcher: That the amended Complaint Response Policy be approved as presented.
CARRIED

FUNCTIONAL AREAS OF OPERATION FOR COUNCIL MEMBERS:

109-22 S. Jenny: That this item be tabled until the June Meeting of Council.
CARRIED

STREET / SIDEWALK REPAIRS:

110-22 J. Jenny: That this item be tabled until the June Meeting of Council.
CARRIED

ARTIFICIAL ICE PLANT:

111-22 Boettcher: That the administrator contact Ainsworth to see final date for ordering new Brine Tank as part of the 2022 summer repairs to ice plant and allow for Council to determine funding resources.
CARRIED

NEW BUSINESS

BYLAW NUMBER THREE OF 2022 – BASE TAX – FIRST READING:

112-22 Boettcher: That Bylaw Number Three of 2022 a bylaw to set the 2022 Base Tax be given first reading.
CARRIED

BYLAW NUMBER THREE OF 2022 – BASE TAX – SECOND READING:

113-22 S. Jenny: That Bylaw Number Three of 2022 a bylaw to set the 2022 Base Tax be given second reading.
CARRIED

BYLAW NUMBER THREE OF 2022 – BASE TAX – ALL THREE READINGS:

114-22 Paul: That Bylaw Number Three of 2022 a bylaw to set the 2022 Base Tax be given all three readings at this meeting.
CARRIED UNANNIMOUSLY

BYLAW NUMBER THREE OF 2022 – BASE TAX – THIRD READING:

115-22 J. Jenny: That Bylaw Number Three of 2022 a bylaw to set the 2022 Base Tax be given third and final reading.
CARRIED

MILL RATE FACTORS:

Council reviewed existing mill rate factors and determined no changes were required.

2022 BUDGET:

116-22 J. Jenny: That the 2022 Operating Budget be accepted as presented and that the 2022 Mill rate be established at 4.45 mills.
CARRIED

2022 - 5 YEAR CAPITAL PLAN:

117-22 Boettcher: That the 2022 - 5 Year Capital Plan be accepted as presented in accordance with the municipal Capital Asset Management Plan.
CARRIED

POLICY MANUAL – UPDATE POLICIES:

Administrator will have further information to present in June.

SALE OF USED FERRIS MOWER:

118-22 J. Jenny: That the used Ferris zero turn mower be offered for sale with a selling price of $3,000 or best offer.
CARRIED

119-22 Boettcher: That the administrator be able to negotiate the price of the mower down to a minimum of $2,500.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

ATAP water plant tank removal with Gas Tax funds
Advertising signs south of old traffic bridge
Lions Park water / washroom service for 2022
Nuisance cats – trapping and re-locating
Casual Maintenance worker

120-22 J. Jenny: That an Infrastructure Investment Plan with the Canada Community Building Fund (Gas Tax) be submitted for the project of removing the obsolete water tank at the water treatment plant based on service quote from ATAP.
CARRIED

121-22 S. Jenny: That Council advertise a casual contracted Maintenance position to perform Maintenance duties as coverage for full-time maintenance worker.
CARRIED

122-22 J. Jenny: That $10,000 be transferred from the General operating account to the Fire Department PPE account as indicated in the Village and RM Fire Agreement for 2022, as the RM portion of $5,500 has been received.
CARRIED

122-22 Boettcher: That the June Regular Meeting of Council be changed to Wednesday June 15, 2022 at 4:30 PM at the Community Hall.
CARRIED

ADJOURN:

124-22 Mayor Caron: That this meeting adjourn.
CARRIED

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Mayor

_____
Administrator