A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
AUGUST 9, 2023_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Deputy Mayor.

ATTEND:
Councilors present: Deputy Mayor Tristen Boettcher, Jennifer Jenny, Janelle Paul and Administrator Robin Boyer

159-23 J. Jenny: That Mayor Caron and Council Member Shane Jenny be excused from this meeting.
CARRIED

AGENDA:
160-23 Paul: That the agenda be approved as presented.
CARRIED

MINUTES:
161-23 J. Jenny: That the minutes of the regular meeting of July 12th, 2023 be approved.
CARRIED

FINANCIAL REPORTS:
162-23 Paul: That the financial reports for the month ending July 2023 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
163-23 J. Jenny: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7430	Amy Hattum	Utility account deposit refund	$ 152.20
7431	101280381 Saskatchewan Inc.	Community Grant funds	$ 911.00
7432	Canada Post	Office /Water sample postage	$ 111.65
7433	CIBC Mortgages	Tax Account overpayment refund	$ 1,432.82
7434	D & M Fire Safety	Hall fire suppression inspection	$ 207.38
7435	Chris Letendre	Bylaw enforcement services	$ 791.76
7436	Ministry of Finance	RCMP contract	$24,837.98
7437	Lake Country Co-Op	Maintenance supplies	$ 415.83
7438	Reed Security	Shop security system monitoring	$ 281.01
7439	Riverbend Quilts & Fabric	Community grant funds	$ 911.00
7440	RM of St. Louis No. 431	Fire call out charges	$ 1,303.60
7441	Nicole Sawchuk	Legal fees	$ 81.38
7442	Saskatchewan Research Council	Water samples	$ 464.62
7443	Staples Business	Office supplies	$ 218.17
7444	St. Louis Curling Club	Community grant funds	$ 911.00
7445	St. Louis Minor Hockey	Community grant funds	$ 1,980.00
7446	St. Louis Skating Rink	Community grant funds	$ 911.00
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,100.00
7447	Greenland Waste	Waste collection service	$ 2,707.16
7448	MacBeeners Business	Sewer chemical / Hall supplies	$ 565.67
7449	Mann Northway	Maintenance supplies	$ 26.70
7450	Roger Topping	Truck hitch repair	$ 393.75
On-line	Sask Tel	Village Telephone	$ 274.53
On-line	Sask Water	Water contract	$11,062.63
Direct	UNPS/ Debit	Service fees	$ 5.55
Direct Deposit	Robin Boyer	Admin Salary	$ 2,336.44
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,543.11
On-line	MEPP	Pension Remittance	$ 1,717.88
7451	Receiver General of Canada	Tax Remittance	$ 2,875.33
On-line	SUMA	Benefits Remittance	$ 356.10
On-line	Sask Energy	Village energy	$ 451.67
On-line	Sask Power	Village power	$ 2,716.49
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
7452	Glen Lewis	Cont. W & S Operator	$ 189.00
7453	Michael Richard	Contracted labour	$ 680.00
Direct	Minister of Finance – EPT	School taxes collected	$ 4,917.66
Direct	UNPS / First Data	Debit Machine Fees	$ 0.92
		TOTAL	$71,387.09

CARRIED

CORRESPONDENCE:

164-23 Paul: That the following correspondence, being read, be filed:
CARRIED

RM of Prince Albert – Invitation to the Grand Opening of their new Municipal Center on Highway No. 2 on August 24, 2023, 11 AM – 2 PM.
Sask Energy – Notice of an upcoming flare to remove gas prior to maintenance work. This will be done on August 15 & 16 between the hours of 10 am and 5 pm.
ATAP – Notice of upcoming Fall training workshops. Ryan needs to complete one more prior to next February to re-certify for Water and Sewer Operator. Would like to register him for either Wastewater Collection Maintenance on October 12 or Advisory and Emergency Response Planning (on-line) November 15-16. $320 registration fees.
D & M Fire Safety Systems – Quote to update our system to new codes.
B & B Enforcement – July bylaw enforcement report.
Randy Hoback – Notice of upcoming passport clinics in the constituency.
Canadian Association of Fire Chiefs – Notice that Fire Chief of the Year nomination period is open until August 11, 2023.
RM of St. Louis – Draft Mutual Aid Agreement with the RM of Hoodoo for fire services.
Traffic Radar Sign – Monthly stats.

165-23 Paul: That notice be provided to public on the community Facebook page regarding Sask Energy's planned flare at the Trans Gas Compressor Station on August 15 & 16, 2023.
CARRIED

166-23 J. Jenny: That Maintenance be registered with ATAP for water and sewer CEU training in accordance with re-certification requirements.
CARRIED

167-23 J. Jenny: That notice be provided to public on the community Facebook page regarding passport clinics being held in the area by MP Randy Hoback.
CARRIED

168-23 Paul: That the draft Mutual Aid Agreement with the RM of Hoodoo for fire services be acknowledged and accepted as presented and that a formal agreement with the local Fire Committee be drafted for final approvals.
CARRIED

169-23 Paul: That the presented quote from D & M Fire Safety Systems for upgrades to the fire suppression system at the Community Hall be approved.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

170-23 J. Jenny: That Council acknowledge the July 2023 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

171-23 Paul: That the Complaints Response Register be acknowledged and actions taken in response to lodged complaints be noted.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No issues or concerns brought forward at this meeting.

OLD BUSINESS

SEWER LINE INSTALLATION AT McKAY CRREK CULVERT SITE:

Administrator gave update on the status of the project, noting that the Village was awaiting a response from the Ministry of Highways.

SIDEWALK REPLACEMENT AT #273 – 2nd STREET:

172-23 J. Jenny: That the request from property owner be denied at this time as the section of sidewalk was not in the capital budget or targeted for replacement within the municipal asset management plan.
CARRIED

MAINTENANCE POSITION REVIEW / PART-TIME WORKER:

173-23 Paul: That the Administrator draft an employment opportunity ad for Council to review, outlining the known framework and parameters that a new position could entail.
CARRIED

NEW BUSINESS

VISITORS – ST. LOUIS LIONS CLUB:

Visitors from St. Louis Lions Club did not attend.

ANNUAL WATERWORKS INFORMATION:

174-23 J. Jenny: That the Annual Waterworks Information be approved as presented and submitted to the Provincial Government as required and advertised on the municipal website and in the next Community Newsletter edition.
CARRIED

TREE TRIMMING:

Council was advised of areas of concern regarding municipal trees that require trimming and a list of areas that need to be contracted out will be prepared for Council to review.

TAX LIEN SIX MONTH NOTICE:

175-23 Paul: That required six month notices be prepared and submitted to existing properties under tax lien status.
CARRIED

1981 JOHN DEERE GRADER / SNOW WING:

176-23 J. Jenny: That both the 1981 John Deere grader and the 2015 John Deere snow wing be advertised for sale by tender, once the 2015 John Deere 770 G grader is in service and ready to use.
CARRIED

BANK DEPOSITS:

177-23 Paul: That remote deposit of cheques via mobile banking app be approved, with each cheque documented with confirmation of deposit in the bank. Administrator to work with Affinity Credit Union to set up secure system for remote cheque deposits.
CARRIED

COMMUNITY GRANT APPLICATIONS:

178-23 J. Jenny: That Sask Lotteries Community Grant funds be dispersed to the applicants as presented.
CARRIED

BYLAW ISSUES:

179-23 J. Jenny: That B & B Enforcement be advised to carry out further enforcement measures on outstanding nuisance yard issues, as per presented list, except for the one dealing with a vehicle on private property.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Maintenance hours of work.
Building permits respecting stair replacements.
Grader training opportunities for Maintenance.
Vehicle abandoned south of municipal shop.

180-23 Paul: That Maintenance be allowed to adjust morning start time by 15 minutes on certain days to accommodate family concerns and that his lunch hour be reduced by 15 minutes on those days.
CARRIED

181-23 J. Jenny: That Building permits not be required for simple existing stair replacements.
CARRIED

ADJOURN:

182-23 Deputy Mayor Boettcher: That this meeting adjourn.
CARRIED

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Deputy Mayor

_____
Administrator