A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
JUNE 14, 2023_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Janelle Paul, Shane Jenny and Administrator Robin Boyer

AGENDA:
113-23 J. Jenny: That the agenda be approved as presented.
CARRIED

MINUTES:
114-23 Paul: That the minutes of the regular meeting of May 10th, 2023 be approved.
CARRIED

FINANCIAL REPORTS:
115-23 Boettcher: That the financial reports for the month ending May 2023 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
116-23 S. Jenny: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7383	Canoe Procurement (Kal Tire)	Sweeper tire	$ 163.00
On-line	Affinity Credit Card	Norton antivirus renenwal	$ 127.64
7384	D C Trenching	Sewer Main Repair / Water valve	$12,655.11
7385	**Village of St. Louis**	**VOIDED – Wrong amount posted**	
7386	Tristen Boettcher	Council Remuneration	$ 736.40
7387	Canada Post	Office /Water sample postage	$ 558.22
7388	Marc Caron	Council Remuneration	$ 1,120.00
7389	C & D Septic	Lift station cleaning	$ 1,491.00
7390	Cleartech Industries	Water sample chemicals	$ 185.11
7391	Greenland Waste	Waste collection services	$ 429.91
7392	Jennifer Jenny	Council Remuneration	$ 400.00
7393	Shane Jenny	Council Remuneration	$ 900.00
7394	Chris Letendre	Bylaw Enforcement	$ 757.47
7395	Ainsworth National	Ice plant shut-down / service	$ 675.44
7396	Lake Country Co-Op	Maintenance supplies	$ 30.50
7397	Janelle Paul	Council Remuneration	$ 400.00
7398	RM of St. Louis	Fire Call / Fire vehicle insurance	$ 1,486.59
7399	Roto Rooter	Sewer main clearing	$ 4,343.76
7400	Nicole Sawchuk	Legal fees	$ 122.06
7401	Saskatchewan Research Council	Water sampling fees	$ 153.55
7402	Wapiti Regional Library	2023 levy installment	$ 4,169.58
7403	Village of St. Louis	Uncollectible utility accounts	$ 887.05
Direct Dep.	Robin Boyer	Admin Salary/Mileage/FC Meet	$ 1,827.60
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,100.00
On-line	Sask Tel	Village telephone	$ 276.60
7404	Sonny Vandale	Sidewalk replacement	$ 1,524.00
Direct	UNPS/ Debit	Service fees	$ 5.55
On-line	Sask Water	Sask Water contract	$12,149.71
7405	Crystal Buck	Water account refund	$ 23.49
7406	Contra Rain Gutters	Office gutters	$ 1,565.10
On-line	Sask Energy	Village energy	$ 588.55
Direct Deposit	Robin Boyer	Admin Salary	$ 2,336.44
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,543.11
On-line	MEPP	Pension Remittance	$ 1,717.88
7407	Receiver General of Canada	Tax Remittance	$ 2,875.33
On-line	SUMA	Benefits Remittance	$ 356.10
On-line	Sask Power	Village power	$ 2,516.40
7408	St. Louis Housing	Tax overpayment refund	$ 1,450.06
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
Direct	ACU	Wire Transfer bank fee	$ 20.00
7409	Glen Lewis	Cont. W & S Operator	$ 210.00
Direct	Minister of Finance – EPT	School taxes collected	$49,308.34
Direct	UNPS / First Data	Debit Machine Fees	$ 2.20

TOTAL $113,196.85
CARRIED

CORRESPONDENCE:

117-23 Paul: That the following correspondence, being read, be filed:
CARRIED

SUMA– Notice of Mayor's Summit in Regina August 17 & 18. It is a networking and learning opportunity for provincial Mayors.
Saskatchewan Housing Corporation – Notice that their 2022 Annual Report is now available on their website.
MEPP – Employer Information Bulletin updating legislation changes for the Municipal Employees Pension Plan.
Back to Batoche – Invitation to have a representative at the opening ceremonies on Friday July 21, 2023 at 9:30 AM.
MMWS – Notice of recycling rebate rates. $31 - $50 per household per year, depending on volumes.
SGI– Information on changes to give municipalities the ability to broaden use of golf carts on public roads.
SPRA – Invitation to celebrate June as parks and recreation month. Council can pass a resolution designating this. A sample has been provided by SPRA.
Securtek – Updates to the SecurTek privacy policy
Saskatchewan Rivers Public School Division – Two monthly editions of Board Highlights Bulletins.
Saskatchewan Health Authority – Notice of a community engagement session on the expansion and redevelopment of Prince Albert Victoria Hospital. It was to be held June 14 at 9:30 AM and Mayor Caron was to attend.
Munisoft– Quote received for new office desktop computer upgrade. This was budgeted for replacement this year as part of asset management.
RM of Birch Hills– Letter received regarding Mutual Aid and Fire Department. A copy of the letter is provided to Council in the information package.
David Albert-Brunet – Request to have Mayor Caron meet and act as a guide around the community to a group of French tourists on October 5, 2023.
Ministry of Government Relations – Information on Revenue Sharing Grant payment dates and on the Targeted Sector Support Cost-Shared Grant Program.
Sask Energy – Details on municipal surcharge program and opt-out options. This generates about $8,000 of annual revenue for the Village.
B & B Enforcement – May bylaw enforcement report.
Traffic Radar Sign – Monthly stats.

118-23 S. Jenny: That council member Paul attend at Back To Batoche Days opening ceremonies on July 21, 2023.
CARRIED

119-23 Paul: That June be designated as Parks & Recreation month in recognition of the value and benefits of parks and recreation to the people and communities of Saskatchewan.
CARRIED

120-23 Boettcher: That the Munisoft quote for a new office desktop computer be accepted and the unit be ordered.
CARRIED

121-23 J. Jenny: That Council acknowledge the complaint received from the Town and RM of Birch Hills regarding the handling of a recent fire call and propose to have an informal meeting with just the councillors of the fire committee, both fire chiefs and one member from each fire department that was present on scene the day of the incident, to address the matter.
CARRIED

122-23 S. Jenny: That Council member Paul be available to meet with French tourists on October 5, 2023.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

123-23 Boettcher: That Council acknowledge the May 2023 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

124-23 Paul: That the Complaints Response Register be acknowledged and actions taken in response to lodged complaints be noted.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No issues or concerns brought forward at this meeting.

OLD BUSINESS

NUISANCE CATS:

125-23 J. Jenny: That some educational information be sent via a mail out and on social media outlets regarding nuisance cats issues and that consideration for a cat control bylaw will be given at a future meeting.
CARRIED

ST. JOSEPH SENIOR CENTRE:

126-23 Boettcher: That the Village not accept the proposal from the St. Joseph Senior Club to assume ownership of the Club building and bowling alley facility.
CARRIED

ALARM MONITORING / DEFIBRILLATOR SUPPLIES:

127-23 S. Jenny: That the Village accept the presented quote from Reed Security for alarm monitoring services at the municipal shop building.
CARRIED

128-23 J. Jenny: That the Village accept the presented quote from AED Advantage to replace expired defibrillator supplies.
CARRIED

NEW BUSINESS

ADMINISTRATOR VACATION DAYS:

129-23 J. Jenny: That the deadline to have information added to the July Meeting agenda be July 4, 2023 instead of July 7, 2023 to accommodate Administration vacation days.
CARRIED

MAINTENANCE VACATION DAYS:

130-23 J. Jenny: That Maintenance vacation request be approved as follows:
July – 3, 4, 5, 6, 7
August – 21, 22, 23, 24, 25, 28, 29, 30, 31
September - 1
CARRIED

SUMMER WORKER APPLICATION REVIEW – CANADA SUMMER JOBS GRANT:

131-23 J. Jenny: That due to lack of Canada Summer Jobs Grant funding a summer worker not be hired and Michael Richard be used on a part-time basis to assist maintenance and cover vacation days.
CARRIED

REGISTRATION OF TAX LIENS:

132-23 S. Jenny: That letter be sent to property owners on the presented list outlining that their property is now subject to the registration of a tax lien, which will be registered prior to year end.
CARRIED

STREET & SIDEWALK REPAIR & REPLACEMENT:

Council reviewed street and sidewalk patch repair requirements that have been approved with 2023 Budget.

OUTSTANDING DOG BYLAW INFRACTION NOTICES:

133-23 S. Jenny: That reminder letters on outstanding infraction notices be sent to alleged violators.
CARRIED

134-23 J. Jenny: That the current dog at large case through the Provincial Court have the judgement registered into the database by municipal solicitor Nicole Sawchuk.

CARRIED

135-23 Paul: That reminder notices be forwarded to known owners of un-licensed dogs.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Office eavestroughs.
Community hall water heater quotes. Air conditioner repair.
Lions Club portable toilets.
Utility account for 124 – 2nd Street.
Sewer line concerns – 3rd Street, Highway #25.
Quote for gate for old detour road.

136-23 Boettcher: That the presented quote from Contra Rain Gutters be accepted for the office gutter replacement.
CARRIED

137-23 J. Jenny: That the presented quote from J3G Mechanical be accepted for the Community Hall water heater replacement.
CARRIED

138-23 J. Jenny: That the Lions Club be allowed to store the portable toilets in the maintenance yard compound.
CARRIED

139-23 J. Jenny: That a letter be forwarded to the presented utility customer, informing of suspension in services for outstanding charges if payment is not received.
CARRIED

140-23 Boettcher: That a gate be purchased and installed for the old detour road access at south end of South Hill Drive.
CARRIED

141-23 Paul: That Curling Club members be invited to the next Council Meeting in July to discuss their concerns.
CARRIED

ADJOURN:

142-23 Mayor Caron: That this meeting adjourn.
CARRIED

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Mayor

_____
Administrator