A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
MARCH 8, 2023

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Shane Jenny and Administrator Robin Boyer

36-23 S. Jenny: That Council members Janelle Paul and Jennifer Jenny be excused from this meeting.
CARRIED

AGENDA:
37-23 Boettcher: That the agenda be approved as presented.
CARRIED

MINUTES:
38-23 S. Jenny: That the minutes of the regular meeting of February 8th, 2023 be approved.
CARRIED

FINANCIAL REPORTS:
39-23 S. Jenny: That the financial reports for the month ending February 2023 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
40-23 Boettcher: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7325	Brandt Tractor	Tractor Loader Bucket	$ 3,885.00
7326	Canada Post	Office /Water sample postage	$ 121.32
7327	Kleen Bee	Sewer chemical / Maint supplies	$ 321.99
7328	Chris Letendre	Bylaw Enforcement Services	$ 185.06
7329	MNP LLP	Audit Installment	$ 5,115.00
7330	Ainsworth	Ice plant repairs	$ 626.04
7331	Nicole Sawchuk	Legal services	$ 250.00
7332	Saskatchewan Research Council	Water samples	$ 122.84
7333	Roger Topping	Spreader repair / truck hitch	$ 1,032.96
7334	Duncan McDougall	Sewer blockage – roto rooter	$ 172.05
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,100.00
7335	Greenland Waste	Waste collection services	$ 2,774.89
On-line	Sask Tel	Village telephone services	$ 275.34
7336	Lisa Magnin	Sewer break – Roto Rooter	$ 311.03
On-line	Sask Water	Contracted water	$ 9,679.80
On-line	Sask Energy	Village energy	$ 3,577.64
Direct	UNPS / Debit Machine	Service fees / charges	$ 5.55
On-line	Sask Power	Village power requirements	$ 5,684.06
Direct Deposit	Robin Boyer	Admin Salary / FC Meeting	$ 2,436.44
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,543.11
On-line	MEPP	Pension Remittance	$ 1,717.88
7337	Receiver General of Canada	Tax Remittance	$ 2,875.33
On-line	SUMA	Benefits Remittance	$ 356.10
7338	Glen Lewis	Cont W & S Operator / Casual Lab	$ 821.10
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	$ 1,285.54
Direct	UNPS / First Data	Debit Machine Fees	$ 1.10
		TOTAL	$47,821.57

CARRIED

CORRESPONDENCE:
41-23 S. Jenny: That the following correspondence, being read, be filed:
CARRIED

North Central Transportation Planning Committee – Information on becoming a paid member of their organization. They work with MHI in respect of provincial transportation infrastructure.

Collabria Mastercard – Notice of upcoming changes to the Affinity Mastercard respecting balance protection, insurance, etc. Not much affect on Village use.
Duncan McDougall – Copy of invoice paid to address sewage back up that was caused by blocked sewer main on 3rd Street. He is requesting re-imbursement, which is standard in respect of municipal policy in these types of cases.
SAMA – Notice of Annual General Meeting in April in Regina.
SUMA – Update of new health benefit available as part of group benefits plan. Registered Social Workers have been added to the list of eligible paramedical practitioners.
RM of St. Louis – Updated information on Fire Department incident call out revenues and expenses for 2022 in joint account that is held by the RM.
SGI – Notice that the Village qualifies for a 15 % discount on basic insurance premiums for any registered vehicles.
Financial Asset Information – Providing council with an update / comparison of annual financial assets that the Village has had since 2003.
St. Louis Public School – Notice that they will be having wiener roast and outdoor fire on Friday March 10, 2023 at noon. Fire chief has been made aware.
Munisoft – Information on service they can provide to review municipal system and software processes. Cost would be $2,000 plus travel.
B & B Enforcement – February bylaw enforcement report.
Traffic Radar Sign – Monthly stats.

42-23 Boettcher: That payment be made to Duncan McDougall as per the presented invoice from Roto Rooter for municipal sewer line blockage issues.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:
43-23 Boettcher: That Council acknowledge the February 2023 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:
44-23 Boettcher: That the Complaints Response Register be acknowledged and actions taken in response to lodged complaints be noted.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:
No issues or concerns brought forward at this meeting.

OLD BUSINESS

MINISTRY OF HIGHWAYS ROAD TRANSFER AGREEMENT:
45-23 S. Jenny: That a response letter, as presented by Administration, be provided to the Ministry of Highways and Infrastructure outlining the Village response to the proposed Road Transfer Agreement.
CARRIED

NEW BUSINESS

UNPAID TAXES:
46-23 Boettcher: That Council accepts the Unpaid Taxes Listing as presented.
CARRIED

ADVERTISE UNPAID TAXES:
47-23 S. Jenny: That the Unpaid Taxes Listing be advertised in the next edition of the Wakaw Recorder and posted in the municipal office.
CARRIED

ASSET MANAGEMENT PLAN REVIEW:
Council completed a review of the approved changes to the Asset Management Plan from February 8, 2023.

BUDGET / TAX SCENARIO REVIEW:
Council reviewed presented information on tax rates, base, minimum taxes, mill rate factors and their effect on the potential 2023 tax levy to

see what may best work to provide the necessary tax revenue for the municipal operating budget for 2023. Council will review further at next meeting of Council.

BYLAW ENFORCEMENT SERVICES:

48-23 S. Jenny: That B & B Enforcement services begin providing weekly service in May of 2023.
CARRIED

49-23 Boettcher: That outstanding violation notices be discussed with municipal solicitor and B & B enforcement to decide on next course of action.
CARRIED

TRANSFER OF SAVINGS FUNDS FOR OPERATING PURPOSES:

50-23 Boettcher: That $50,000 be transferred from the Capital Asset Savings account to the General account to temporarily cover operating expenses until tax and revenue sharing grant funding is realized.
CARRIED

PRORATED UTILITY CHARGES:

51-23 Boettcher: That seasonal utility account holders, who temporarily suspend services while living away from their local property for winter months, have their services prorated for the time that they are not utilizing the services except for waste collection services.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Repair of Community Hall ceiling tiles.
Request for structure to be placed on municipal property near riverbank for Metis tanning project.
Labour cost to internal member of Fire Department for equipment and vehicle repair.
Residential sewer issues at 243 Riverside Drive.
Fire Committee meeting requirement to discuss recent complaint.

52-23 Boettcher: That scaffolds be rented for the Hall ceiling repair.
CARRIED

53-23 S. Jenny: That Justin Pilon be invited to the April Council Meeting to discuss his request.
CARRIED

54-23 Boettcher: That Stephane Henoux be approved to provide service for Fire Department vehicles at a rate of $25 per hour.
CARRIED

55-23 S. Jenny: That the Administrator take the necessary action to facilitate the repair of the residential sewer lateral on municipal property at 243 Riverside Drive.
CARRIED

ADJOURN:

56-23 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator