A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
MAY 10, 2023_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Janelle Paul, Shane Jenny and Administrator Robin Boyer

AGENDA:
83-23 Boettcher: That the agenda be approved as presented.
CARRIED

MINUTES:
84-23 Paul: That the minutes of the regular meeting of April 12th, 2023 be approved.
CARRIED

FINANCIAL REPORTS:
85-23 J. Jenny: That the financial reports for the month ending April 2023 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
86-23 S. Jenny: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
On-line	ACU Mastercard	SUMA Conv – Council Hotel	$ 200.08
7363	Canada Post	Office /Water sample postage	$ 133.59
7364	Chris Letendre	Bylaw Enforcement	$ 188.63
7365	MNP LLP	Audit Installment	$ 5,260.84
7366	Lake Country Co-Op	Maintenance supplies	$ 199.68
7367	Lynn Regnier	Sign Corridor Ads	$ 720.00
7368	Michael Richard	Casual Labour	$ 120.00
7369	Roto-Rooter	Sewer blockage	$ 960.37
7370	Saskatchewan Research Council	Water sampling	$ 464.62
7371	Staples Business	Office supplies	$ 227.41
7372	Superior Infrastructure	Sewer main inspection/service	$ 4,190.63
7373	Technical Safety Auth.	Ice plant Refrigeration license	$ 65.00
7374	Village of St. Louis	Maint. Supplies / tools - Cash	$ 185.45
7375	Greenland Waste	Waste/recycle collection sevice	$ 2,756.07
Direct Dep.	Robin Boyer	Admin Salary/Mileage/FC Meet	$ 1,736.40
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,100.00
7376	Trumier Electric	Buffalo park electrical repair	$ 209.18
7377	UMAAS	Convention registration	$ 210.00
On-line	ACU Mastercard	Maintenance repair parts	$ 505.00
On-line	Sask Tel	Village telephone/internet	$ 277.99
On-line	Sask Energy	Village energy	$ 1,100.80
Direct	UNPS/Debit	Service fees	$ 5.55
On-line	Sask Water	Contracted water services	$10,778.87
Direct Deposit	Robin Boyer	Admin Salary	$ 2,336.44
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,543.11
On-line	MEPP	Pension Remittance	$ 1,717.88
7378	Receiver General of Canada	Tax Remittance	$ 2,875.33
On-line	SUMA	Benefits Remittance	$ 356.10
On-line	Sask Power	Village power requirements	$ 3,747.58
7379	Michael Richard	Contract labour W & S	$ 740.00
7380	Roto Rooter	Contracted sewer clearing	$ 1,066.99
7381	Ruszkowski Enterprises	Gravel	$ 919.43
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
7382	Glen Lewis	Cont. W & S Operator	$ 189.00
Direct	Minister of Finance – EPT	School taxes collected	$ 6,568.72
Direct	UNPS / First Data	Debit Machine Fees	$ 0.74
		TOTAL	$53,665.48

CARRIED

CORRESPONDENCE:
87-23 Boettcher: That the following correspondence, being read, be filed:

CARRIED

Sask Water – 2022 Annual Notification to Consumers Report
Saskatchewan Health Authority – Notice of SHA Board Community Reception May 30, 2023 5:30 – 7 PM at Plaza 88 in Prince Albert.
Lauri Petit – Letter of request to review her latest utility bill on a vacant property and to consider a review and change of billing policy for these types of services.
Ministry of Government Relations – Letter advising that existing Building Bylaws would have to reviewed and readopted under the *Construction Codes Act* by January 1, 2029.
ATAP Infrastructure – Notice of upcoming water and sewer training and workshops.
Sask Safety – Notice of upcoming on-line safety training and workshops.
SAMA – Notice that SAMA's 2022 Annual Report is available for viewing on-line.
Notification received that the Village is compliant with legislation in respect of "median assessed value of property to sale price" which ensures that municipalities are operating at a similar overall level of appraisal and that assessments are not over or under valued.
SAMA provided the Village's 2023 Certificate of Confirmation regarding the 2023 Assessment.
Wakaw RCMP – Notice of a community open house to be held on May 17, 2023 from 6 – 8 PM at the Wakaw Legion.
UMAAS – Notice of the 2023 Administrator Convention in Saskatoon June 6-9. Require a motion from Council for Administrator to attend.
Xylem – Quote received for 2023 lift station pump inspection and maintenance. Requires Council approval to proceed. We have done this annual inspection as part of our regular service and maintenance of the sewage lift stations.
Bellevue Recreation Board – Would like Council to consider adding areas in other communities for Fine Option Program work placements. It would involve applying to FOP Coordinator and designating supervisors at the various placement facilities.
Saskatchewan Rivers School Division – Board Highlights Newsletter
B & B Enforcement – February bylaw enforcement report.
Traffic Radar Sign – Monthly stats.

88-23 Boettcher: That no further amendments or changes be made to Water and Sewer policies or rates for minimum use on accounts that are vacant.
CARRIED

89-23 S. Jenny: That the Administrator register for the 2023 UMAAS Convention in Saskatoon in June, 2023 at that all associated expenses be covered.
CARRIED

90-23 S. Jenny: That the Preventive Maintenance Agreement for sewage lift station pump maintenance be authorized with Xylem, for service in 2023.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:
91-23 J. Jenny: That Council acknowledge the April 2023 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:
92-23 S. Jenny: That the Complaints Response Register be acknowledged and actions taken in response to lodged complaints be noted.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:
No issues or concerns brought forward at this meeting.

OLD BUSINESS

VISITOR – ST. JOSEPH SENIOR CLUB BUILDING REQUEST:
93-23 J. Jenny: That this item be tabled pending further information and review.
CARRIED

VISITOR – SGT. VON NIESSEN – WAKAW RCMP:
Visitor attended to meet and discuss relevant policing issues and concerns with Council.

OBSESSION GREENHOUSE PROPERTY:

94-23 Boettcher: That the presented draft letter of response outlining the Village position with regards to property concerns be sent to the property owner.
CARRIED

GRADER PURCHASE:

Council was provided updated information that the proposed grader may be ready for delivery sometime in June of 2023.

ALARM MONITORING AT MUNICIPAL BUILDINGS:

95-23 S. Jenny: That a quote be obtained to have the municipal shop building alarm monitored.
CARRIED

NEW BUSINESS

FIRE CODE INSPECTIONS FOR LOCAL BUSINESS ENTITIES:

96-23 S. Jenny: That further information and a potential draft policy or bylaw be drafted and presented to Council once prepared.
CARRIED

BYLAW NUMBER ONE OF 2023 – BASE TAX – FIRST READING:

97-23 J. Jenny: That Bylaw Number One of 2023 a bylaw to set the 2023 Base Tax be given first reading.
CARRIED

BYLAW NUMBER ONE OF 2023 – BASE TAX – SECOND READING:

98-23 Paul: That Bylaw Number One of 2023 a bylaw to set the 2023 Base Tax be given second reading.
CARRIED

BYLAW NUMBER ONE OF 2023 – BASE TAX – ALL THREE READINGS:

99-23 Boettcher: That Bylaw Number One of 2023 a bylaw to set the 2023 Base Tax be given all three readings at this meeting.
CARRIED UNANNIMOUSLY

BYLAW NUMBER ONE OF 2023 – BASE TAX – THIRD READING:

100-22 S. Jenny: That Bylaw Number One of 2023 a bylaw to set the 2023 Base Tax be given third and final reading.
CARRIED

MILL RATE FACTORS:

Council reviewed existing mill rate factors and determined no changes were required.

2023 BUDGET:

101-23 J. Jenny: That the 2023 Operating Budget be accepted as presented and that the 2023 Mill rate be established at 4.60 mills.
CARRIED

2023 - 5 YEAR CAPITAL PLAN:

102-23 Boettcher: That the 2023 - 5 Year Capital Plan be accepted as presented in accordance with the municipal Capital Asset Management Plan.
CARRIED

NUISANCE CATS:

103-23 J. Jenny: That efforts to trap and re-locate nuisance cats be enhanced and efforts be made to organize a collection with a local animal care organization that can re-home strays.
CARRIED

FINAL FINANCIAL STATEMENTS / SUMMARY FOR POSTING:

104-23 J. Jenny: That the final Financial Statements be approved and authorization given to provide the 2022 Financial Summary to tax payers with upcoming 2023 Tax Notices and posted on municipal website.
CARRIED

FIRE COMMITTEE MEETINGS:

105-23 Paul: That approval be granted to the recommendation of the joint Fire Committee to purchase a used fire truck from the Town of Cudworth for $67,500 and authorization be granted to issue payment from the Fire Department Capital Fund held jointly with the RM of St. Louis No. 431.

CARRIED

106-23 S. Jenny: That the Village accept the recommendation of the joint Fire Committee allowing the St. Louis Fire Department to attend fires in the contracted area of the R M of Prince Albert using fire services equipment and vehicles provided by the R M of Prince Albert provided an approved agreement setting out all the details of use and cost be in place prior to any attendance.
CARRIED

TEMPORARY FENCING FOR LIONS RODEO SOUTH OF MAINTENANCE SHOP:

107-23 J. Jenny: That the request for a temporary fence installed by the Lions club by the municipal shop building for the duration of the Lions Rodeos days May 27 & 28 be approved.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

AED defibrillator supplies.
Information signs on community entrance sign.
Lieu time policy.
Old detour road access fencing at south of Maintenance Shop.
Utility account for 235 – 3rd Street.
Hall repairs.
SUMA Convention.

108-23 Boettcher: That required replacement supplies be purchased for the AED defibrillators.
CARRIED

109-23 Paul: That changes to the Ministry of Highways community entrance sign be completed to correctly outline the services that our community can provide.
CARRIED

110-23 J. Jenny: That the timeline for using current lieu hours be extended an additional 30 days from what is provided for in the current policy due to circumstances of maintenance injury and time away from work.
CARRIED

111-23 S. Jenny: That a quote for a permanent fence or gate structure be obtained for the "old detour road access" south of the municipal shop building.
CARRIED

ADJOURN:

112-23 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator