A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
OCTOBER 10, 2023_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Shane Jenny, Janelle Paul and Administrator Robin Boyer

205-23 Paul: That Council member Jennifer Jenny be excused from this meeting and that Deputy Mayor Tristen Boettcher be excused until later in the meeting.
CARRIED

AGENDA:
206-23 S. Jenny: That the agenda be approved as presented.
CARRIED

MINUTES:
207-23 Paul: That the minutes of the regular meeting of September13th, 2023 be approved.
CARRIED

FINANCIAL REPORTS:
208-23 S. Jenny: That the financial reports for the month ending September 2023 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
209-23 Paul: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7477	James Brake	Emergency Planning Meeting	$ 100.00
7478	Canada Post	Office /Water sample postage	$ 125.81
7479	Chris Letendre	Bylaw enforcement services	$ 577.74
7480	Minister of Finance	Fire Dep't telecomm PPSTN	$ 1,165.50
7481	Roto Rooter	Lagoon/sewer line service	$ 471.75
7482	Nicole Sawchuk	Legal fees	$ 415.50
7483	SGI Canada	Municipal general insurance	$25,717.72
7484	Saskatchewan Research Council	Water samples	$ 153.55
Direct Dep.	Robin Boyer	Admin Salary/Mileage/EPC meet	$ 1,636.40
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,100.00
On-Line	Sask Water	Contract water	$11,098.61
On-Line	Sask Tel	Village telephone	$ 276.33
Direct	UNPS/ Debit	Service fees	$ 5.55
On-Line	Sask Energy	Village energy services	$ 775.53
7485	Crystal Addison	Sewer line service Re: Broken line	$ 393.28
7486	Village of St. Louis	Grader bolts	$ 79.90
7487	Greenland Waste	Waste collection service	$ 2,820.05
Direct Deposit	Robin Boyer	Admin Salary/FC Mtg/Mileage	$ 2,556.04
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,543.11
On-line	MEPP	Pension Remittance	$ 1,717.88
7488	Receiver General of Canada	Tax Remittance	$ 2,875.33
On-line	SUMA	Benefits Remittance	$ 356.10
On-Line	Sask Power	Village Power	$ 3,352.15
On-Line	ACU Mastercard	Manhole covers/Maint supplies	$ 969.70
7489	Glen Lewis	Contracted W & S Oper. Labour	$ 984.90
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	$ 4,322.08
Direct	UNPS / First Data	Debit Machine Fees	$ 1.33
		TOTAL	$65,599.84

CARRIED

CORRESPONDENCE:
210-23 S. Jenny: That the following correspondence, being read, be filed:
CARRIED

UMAAS – Call for Nominations for a Director for our division (No. 5) to sit on the executive board for the Urban Municipal Administrators Association of Saskatchewan.
Munisoft – New software enhancements that will allow customers to access their tax and utility notices on-line. $500 initial set-up and annual fee of $125 which includes 15GB of on-line storage for municipal documents.
Ministry of Parks, Culture and Sport – Information on 125 for 125 Initiative to encourage communities to celebrate and protect Saskatchewan's history through the designation of Municipal Heritage Property.
Government of Saskatchewan – Information brochure on the Targeted Sector Support Cost-Shared Grant Program.
Council needs to pass a resolution recommending the Village of St. Louis and the Rural Municipality of St. Louis No. 431 submit a joint application to the Targeted Sector Support Initiative for funding to complete a Standard Operating Procedures Manual for the St. Louis Fire Department.
B & B Enforcement – September bylaw enforcement report.
Canada Community Building Fund – Notice of installment payment of $13,321.50 in gas tax funds to be used for approved infrastructure projects, as applied and approved for.
Sask Water – Notice of repair work at river pump station from October 5 – 14, 2023. Should not affect or cause any disruptions for municipal supply.
Sawchuk Law – [redacted]
MLDP – Information on training for municipal leaders.
Saskatchewan Rivers School Division – Monthly Board highlights.
Traffic Radar Sign – Monthly stats.

211-23 S. Jenny: That council recommends the Village of St. Louis and the Rural Municipality of St. Louis No. 431 submit a joint application to the Targeted Sector Support Initiative for funding to complete a Standard Operating Procedures Manual for the St. Louis Fire Department.
CARRIED

212-23 S. Jenny: That Council further review information from Sawchuk Law respecting outstanding bylaw infraction fines and table it to the November regular meeting of Council.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:
213-23 S. Jenny: That Council acknowledge the September 2023 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:
No formal complaints received this month.

OCCUPATIONAL HEALTH & SAFETY:
No issues or concerns brought forward at this meeting.

OLD BUSINESS

3-WAY STOP STREET:
214-23 S. Jenny: That the speed radar sign continue to be installed at the Riverside Drive and Dubray Avenue location over the next month to determine scope of concerns with speed limits in the area.
CARRIED

MAINTENANCE POSITION REVIEW / PART-TIME WORKER:
Council was informed that no applications were received for the employment ad and were advised that weekend contract worker could be contracted to assist with various work tasks as required.

ANIMAL POUND / OFFICER:
Council reviewed cost information presented and decided not to pursue anything on this matter at this time.

NEW BUSINESS

EMERGENCY PLAN REVIEW:

215-23 Paul: That the updated contacts and suppliers list be approved as incorporated in the Emergency Plan.
CARRIED

SNOW CLEARING PRIORITY LIST REVIEW:

216-23 S. Jenny: That no changes are required to the Snow Clearing Priority List at this time.
CARRIED

217-23 Paul: That Deputy Mayor Tristen Boettcher be acknowledged as present at the meeting.
CARRIED

SKATING RINK OPERATIONS:

Council advised that Skating Rink Board will have to contract with a caretaker for services again this season.

DECLARATION OF FIRE DEPARTMENT SERVICE LEVELS:

218-23 Boettcher: That Council reviewed the Fire Service Minimum Standards Guide and Checklist. The declared service level for the St. Louis Fire Department shall be Full Operations. The Village will sign the declaration upon receipt for the Rural Municipality of St. Louis No. 431.
CARRIED

BYLAW SERVICES:

219-23 S. Jenny: That bylaw services be used on an on-call basis until May of 2024, when weekly service tours can resume.
CARRIED

FIREHALL CAPITAL SAVINGS PLAN:

Council reviewed presented plan for Firehall capital savings and was informed that the Fire Committee would be meeting in October to discuss various Fire Department issues, including firehall building, Fire Chief monthly stipend for administrative work, fire service area boundaries and updates needed for the Village / RM Fire Agreement.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Outstanding waste collection fee.
Demolition permits.

220-23 Boettcher: That the outstanding waste collection fee of $51.00, as presented, be reversed on the account as services were not used for the time frame charged for.
CARRIED

ADJOURN:

221-23 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator