A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE COMMUNITY HALL
SEPTEMBER 13, 2023_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Janelle Paul and Administrator Robin Boyer

183-23 Boettcher: That council member Shane Jenny be excused from this meeting.
CARRIED

AGENDA:
184-23 J. Jenny: That the agenda be approved as presented.
CARRIED

MINUTES:
185-23 Paul: That the minutes of the regular meeting of August 9th, 2023 be approved.
CARRIED

FINANCIAL REPORTS:
186-23 Boettcher: That the financial reports for the month ending August 2023 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
187-23 J. Jenny: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7454	Acklands Grainger	Maintenance supplies	$ 21.37
7455	AED Advantage	Defibrillator electrode pads	$ 221.97
7456	Canada Post	Office /Water sample postage	$ 435.46
7457	C & D Septic	Clean out Park septic tank	$ 370.65
7458	D & M Fire Safety	Hall fire suppression upgrade	$ 720.64
7459	Domain Registry	Website domain name renewal	$ 52.50
7460	Greenland Waste	Waste collection services	$ 2,795.12
7461	Chris Letendre	Bylaw enforcement services	$ 1,070.50
7462	NAPA Auto Parts	Maintenance supplies	$ 17.01
7463	Lake Country Co-Op	Maintenance supplies / gate	$ 618.35
7464	Saskatchewan Research Council	Water sampling	$ 122.84
7465	St. Louis Fire Department	In-house training Jan – June 2023	$ 5,445.00
7466	Roger Topping	Grader repair / gate installation	$ 2,981.62
7467	Sask Workers' Compensation	Payroll premiums	$ 655.75
7468	Canada Post	Tax enforcement registered letters	$ 22.72
7469	Lake Country Co-Op	Maintenance supplies	$ 79.79
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,100.00
On-line	Sask Tel	Village telephone services	$ 274.42
On-line	Sask Water	Water contract	$ 9,444.00
Direct	UNPS/ Debit	Service fees	$ 5.55
On-line	Affinity Mastercard	Maint supplies / W & S training	$ 519.13
7470	UMAAS	Admin training workshop	$ 105.00
On-line	Sask Energy	Village energy	$ 481.51
On-line	Sask Power	Village power	$ 2,713.25
Direct Deposit	Robin Boyer	Admin Salary	$ 2,336.44
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,543.11
On-line	MEPP	Pension Remittance	$ 1,717.88
7471	Receiver General of Canada	Tax Remittance	$ 2,875.33
On-line	SUMA	Benefits Remittance	$ 356.10
7472	Dufour U Construction	Tree trimming contract work	$ 3,583.08
7473	Glen Lewis	Contracted W & S Operator	$ 210.00
7474	Michael Richard	Casual Labour	$ 100.00
7475	Sonny Vandale	Contracted landscaping labour	$ 100.00
7476	Village of St. Louis	Landfill Fees – cash purchase	$ 101.25
Direct	UNPS / First Data	Debit Machine Fees	$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	$ 4,704.99
Direct	UNPS / First Data	Debit Machine Fees	$ 0.99
		TOTAL	$49,447.72

CARRIED

CORRESPONDENCE:

188-23 Paul: That the following correspondence, being read, be filed:
CARRIED

SPRA – Notice of upcoming directors election. Village has one vote for each of the positions to complete by mail in ballot. In past Council has delegated Administrator to vote on behalf of Village.
John Deere – Grader window replacement quote. Approximately $7,500. If snow wing can be sold for that amount replacement can be completed.
AED Advantage – Information on upgrading defibrillator machines. Council has already considered upgrading once the pads expire on this machine in 2025.
Water Security Agency – Notice of updated contact information until November of 2023 and information on funding available to municipalities for long-term flood mitigation projects.
B & B Enforcement – August bylaw enforcement report.
Ministry of Highways – Notice of repair work to culverts on Highway #25 that was to be completed by August 31, 2023.
AET – Information on home flood protection program and services they can offer, which includes individual property assessments.
Dustin McDougall – Requesting Council to consider additional stop signs at the intersection of Riverside Drive and Dubray Avenue, making it a 3 way stop to help calm traffic in the area.
Saskatchewan Housing Corporation –Information respecting open positions on local Board of Directors and need for the St. Louis Housing Authority Nominating Committee to fill the vacancies. Administrator in working with local housing manager to find suitable candidates to sit on the Board.
Classic Displays – Product information. Truth and Reconciliation park benches.
Legion – Request for advertisement in Military Recognition Book.
Lake Country Co-Operative Association – Are offering the Village an increase in our account credit limit from $1,500 to $2,500 to accommodate future spending needs. Require a resolution of Council to accept.
[redacted] – Comments forwarded by e-mail respecting enforcement of Dog Bylaw and response from Administration for Council to review.
Saskatchewan Rivers School Division – Monthly Board highlights.
Government of Saskatchewan – CCBF – Notice that IIP application to use Gas Tax Grant funds to remove old water tank from plant is not eligible under the program and that our application has to be withdrawn.
Traffic Radar Sign – Monthly stats.

189-23 Paul: That the Administrator cast ballots on behalf of the Village in the SPRA directors election as required.
CARRIED

190-23 Boettcher: That the Administrator accept any reasonable offer around $4,000 - $5,000 on the John Deere snow wing.
CARRIED

191-23 Boettcher: That the Administrator prepare a report regarding the consideration of a 3 way stop at the intersection of Riverside Drive & Dubray Avenue and present to Council at a future meeting.
CARRIED

192-23 J. Jenny: That the Village accept a credit limit increase to $2,500 on charge account with Lake Country Co-operative Association.
CARRIED

193-23 Paul: That the IIP with the CCBF Grant program for the removal of the steel water tank at Water Treatment Plant be withdrawn on the grounds of ineligibility.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

194-23 Boettcher: That Council acknowledge the August 2023 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

195-23 J. Jenny: That the Complaints Response Register be acknowledged and actions taken in response to lodged complaints be noted.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No issues or concerns brought forward at this meeting.

OLD BUSINESS

SIDEWALK – 273 – 2nd STREET – REQUEST FROM PROPERTY OWNER:

196-23 Boettcher: That the original decision on this matter from August remain unchanged.
CARRIED

MAINTENANCE POSITION REVIEW / PART-TIME WORKER:

Council was provided an update from Administration on status of this potential employment opportunity.

NUISANCE CATS / DOGS & ANIMAL POUND:

197-23 Paul: That a mail-out informational message be forwarded to residents respecting at large dogs and cats and other bylaw concerns.
CARRIED

198-23 Paul: That the Administrator prepare a cost analysis report on a potential animal pound and on-call animal control officer.
CARRIED

TREE TRIMMING:

Council was updated on plans to have municipal trees trimmed, under contract, along Boucher Avenue that are encroaching into private property.

NEW BUSINESS

MUNICIPAL GENERAL INSURANCE REVIEW:

199-23 Boettcher: That the annual municipal general insurance quote provided by Long Lake Insurance be accepted as presented, with additions for new John Deere grader and dump trailer.
CARRIED

RM OF ST. LOUIS FIRE AGREEMENT REVIEW:

200-23 J. Jenny: That acknowledgement be made for the presented Mutual Aid agreement between the RM of Hoodoo and the RM of St. Louis for mutual aid fire services with the jointly operated St. Louis Fire Department.
CARRIED

201-23 J. Jenny: That an authorization clause for either party (RM of St. Louis or Village of St. Louis) to enter into mutual aid agreements on behalf of the St. Louis Fire Department be considered by the Fire Committee in drafting a new Fire Services Agreement with the RM of St. Louis, along with updates to STARS invoicing as required.
CARRIED

OCTOBER MEETING DATE:

202-23 Paul: That the regular meeting of Council scheduled for Wednesday October 11, 2023 be held on Tuesday October 10, 2023 at 4:30 PM at the St. Louis Community Hall.
CARRIED

SPRA METIS RECREATION GRANT APPLICATION:

203-23 Boettcher: That application be made to the SPRA Metis Recreation Development Grant for some type of skating/hockey program at the St. Louis Skating Rink.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Tree trimming.

Skating Rink Trade Show fund-raiser.

ADJOURN:

204-23 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator