A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
FEBRUARY 14, 2024

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Deputy Mayor.

ATTEND:
Councilors present: Deputy Mayor Tristen Boettcher, Jennifer Jenny, Shane Jenny, Janelle Paul and Administrator Robin Boyer

25-24 J. Jenny: That Mayor Caron be excused from this meeting and that Deputy Mayor Boettcher chair the meeting.
CARRIED

AGENDA:
26-24 S. Jenny: That the agenda be approved as presented.
CARRIED

MINUTES:
27-24 Paul: That the minutes of the regular meeting of January 10th, 2024 be approved.
CARRIED

FINANCIAL REPORTS:
28-24 J. Jenny: That the financial reports for the month ending January 2024 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
29-24 Paul: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7568	P A Aquifer	Ice plant filters	$ 403.74
7569	Canada Post	Water sample Postage	$ 591.14
7570	Charles Repair & Service	Maintenance repair supplies	$ 151.94
7571	Greenland Waste	Waste/Recycle collection service	$ 2,749.49
7572	MNP LLP	Audit Installment	$ 6,248.44
7573	SAMA	Assessment services	$ 5,169.00
7574	Saskatchewan Research Council	Water sampling	$ 545.73
7575	Sask Workers' Compensation	Payroll premiums	$ 802.19
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,538.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,200.00
7576	Madden Plumbing & Heating	Water plant/curling rink	$ 915.00
On-line	Sask Tel	Village telephone services	$ 276.04
On-line	Sask Water	Water contract	$10,143.41
On-line	Sask Energy	Village energy	$ 3,420.76
Direct	UNPS First Data	Debit Machine fees	$ 5.55
7577	Howard Cook	Meter Deposit Refund	$ 300.00
7578	Village of St. Louis	Hall repairs – cash purchase	$ 76.40
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 2,553.92
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,547.80
On-line	MEPP	Pension Remittance	$ 1,808.84
7579	Receiver General of Canada	Tax Remittance	$ 3,061.51
On-line	SUMA	Benefits Remittance	$ 432.55
On-line	Sask Power	Village power requirements	$ 7,576.14
7580	Glen Lewis	Contracted W & S Operator	$ 189.00
Direct	UNPS First Data	Debit Machine fees	$ 8.00
Direct	Minister of Finance EPT	School Taxes collected	$ 2,293.38
Direct	UNPS	Debit machine	$ 0.25
		TOTAL	$54,008.72

CARRIED

CORRESPONDENCE:
30-24 J. Jenny: That the following correspondence, being read, be filed:
CARRIED

RM of St. Louis – Fire Department account financials and call out log from 2023.
Saskatchewan Rivers Public Scholl Division – Board highlights newsletter.

RM of St. Louis – Update regarding members from their Council appointed to the Fire Committee for 2024.
SUMA – Copy of 2024 SUMA Convention Agenda for April 14-17, 2024.
Saskatchewan Crime Stoppers – Thank you for 2023 donation and program statistics provided for Council.
SAMA – Notice of Annual General Meeting on April 10, 2024 in Saskatoon.
MNP – Audit Service Plan report to Council.
SAMA – Information for Council on 2024 Municipal Requisition for assessment services provided to the Village.
Government of Saskatchewan – Information on Municipal Districts.
Targeted Sector Support Initiative – Notice of grant funds provided development of a Fire Department Operations Manual to Fire Service Minimum Standards. ($26,250)
Reed Security – Information on grant program to provide security cameras for non-profit and community facilities. Potentially could apply for installation of security cameras at rinks and hall.
Water Security Agency – Copy of recent waterworks inspection is provided for Council's review.
Traffic Radar Sign – Monthly stats.

31-24 S. Jenny: That the presented Audit Service Plan Report from MNP LLP be acknowledged.
CARRIED

32-24 S. Jenny: That Council proposes that the Fire Department Operations Manual project, supported by the Targeted Sector Support Initiative, have the municipal portion expensed from the Fire Department call-out account, held by the Rural Municipality of St. Louis No. 431.
CARRIED

33-24 J. Jenny: That application be made to the Reed Security grant program for potential security cameras for the Skating Rink, Curling Rink and Community Hall.
CARRIED

34-24 Paul: That the waterworks inspection from Water Security Agency be acknowledged as presented.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

35-24 Paul: That Council acknowledge the January 2024 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

36-24 Paul: That Council acknowledge the items in the formal Complaint Register for the month as having been dealt with in accordance with municipal policy and procedures.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No concerns brought forward this month.

OLD BUSINESS

OUTDOOR SKATING RINK PROPOSAL:

37-24 J. Jenny: That the item be tabled until any new information or formal request to re-visit is brought before Council.
CARRIED

RURAL MUNICIPALITY FIRE AGREEMENT:

38-24 Paul: That service requirements for Fire Department vehicle extraction equipment be performed as per quote information provided by the fire chief and propose that the cost be expensed through the fire call-out fund held by the Rural Municipality of St. Louis No. 431.
CARRIED

39-24 J. Jenny: That a hose reel motor be purchased for the Fire Department as per the presented quote and propose that the cost be expensed through the fire call-out fund held by the Rural Municipality of St. Louis No. 431.
CARRIED

40-24 Paul: That Council propose the following amendments to the current fire agreement with the Rural Municipality of St. Louis No. 431:
- Administration Fee for fire chief – one extra hour per incident;
- Mileage for personal vehicles used to attend a scene - $0.60/KM;
- Implementation of a body camera for the fire chief
- Maintain fire fighter call-out rate at $25/hour
- To negotiate a suitable rate for in-house mechanic work, as $50/hour is not warranted

CARRIED

41-24 S. Jenny: That Council of the Village of St. Louis, respectfully decline the proposal by the St. Louis Metis Nation to partner on a fire hall building, as the current fees, interest charges and potential long-term commitment are not in the best interests of the ratepayers.
CARRIED

OUTSTANDING RECEIVABLE INVOICE RE: TRUCK FILL STATION REPAIR:
42-24 J. Jenny: That a reminder letter be sent to the party in arrears, outlining options for restitution of the debt.
CARRIED

NEW BUSINESS

TRANSFER OF OUSTANDING UTILITIES TO TAXES:
Council was provided with an update as to actual accounts from earlier presented list that will be subject to a transfer of outstanding utility charges to property tax accounts on March 13, 2024.

CCBF – GAS TAX - INFRASTRUCTURE INVESTMENT PLAN:
43-24 S. Jenny That Council endorses the submission of an Infrastructure Investment Plan application to the CCBF grant program to use all current and 2024 gas tax funding on a fire department storage building construction project.
CARRIED

AFFINITY CREDIT UNION TENDERED ACCOUNT PLAN:
44-24 S. Jenny: That Council accept a 2 year Tendered Account Plan with Affinity Credit Union for banking financial services, as presented.
CARRIED

ACCOUNTING FOR BUILDING ASBESTOS LIABILITY:
45-24 Paul: That the full amount of building asbestos liability be adjusted for 2023 in the financial statements and that the Administrator provide this decision to MNP LLP for audit purposes.
CARRIED

MISCELLANEOUS ITEMS:
Minor discussion took place on the following items:

RBC Grant portal for donations to Curling Rink and Skating Rink.
Sidewalk barricade obstruction at #273 – 2nd Street.
Assessment

46-24 Paul: That the Village of St. Louis provide banking information to the RBC grant portal Benevity to receive future grant funding for municipal facilities and service organizations.
CARRIED

47-24 Paul: That property owners at #273 – 2nd Street be invited to meet with Council to discuss on-going sidewalk concerns.
CARRIED

ADJOURN:
48-24 Deputy Mayor Boettcher: That this meeting adjourn.
CARRIED

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Mayor

_____
Administrator