A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
JANUARY 10, 2024_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Janell Paul and Administrator Robin Boyer

1-24 Paul: That Council member Shane Jenny be excused from this meeting due to employment commitments.
CARRIED

AGENDA:
2-24 Boettcher: That the amended agenda be approved as presented.
CARRIED

MINUTES:
3-24 Paul: That the minutes of the regular meeting of December 6th, 2023 be approved.
CARRIED

FINANCIAL REPORTS:
4-24 Boettcher: That the financial reports for the month ending December 2023 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
5-24 J. Jenny: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7549	Canada Post	Water sample Postage	$ 59.56
7550	D & M Fire Safety	Hall Fire Suppression Inspection	$ 207.38
7551	Federation of Can Mun.	2024-25 Annual Membership	$ 268.84
7552	Minister of Finance	FD Telecomm/Fire Dispatch Serv.	$ 2,492.28
7553	Ainsworth Inc.	Ice Plant Repairs	$ 7,056.01
7554	Lake Country Co-Op	Maint Supplies / Water repairs	$ 377.01
7555	SGI	Plates for Maintenance Trailer	$ 302.30
7556	SGI Canada	Package Policy Truck & Trailer	$ 482.30
7557	Saskatchewan Research Council	Water samples	$ 30.71
7558	UMAAS	2024 Membership	$ 250.00
7559	Wapiti Library	Levy Installment	$ 3,939.84
7560	Operator Certification Board	Renew Operator Certification	$ 175.00
Direct	Affinity CU	Audit Bank Confirmation	$ 25.00
On-line	SUMA	2024 Membership	$ 941.98
On-line	SUMA	2024 Fire Fighter Insurance	$ 853.06
Direct Dep.	Robin Boyer	Admin Salary/Mileage/Clothing	$ 1,638.50
Direct Dep.	Ryan McCloy	Maintenance Salary/Clothing	$ 1,200.00
On-line	Sask Water	Contracted water	$ 9,907.61
7561	Greenland Waste	Waste collection / recycle rebate	$ 482.59
7562	RMAA Workshop Fund	Elections workshop registration	$ 100.00
7563	St. Louis Skating Rink	SPRA Metis Rec Grant – Shinny	$ 450.00
On-line	Sask Tel	Village telephone services	$ 274.80
Direct	UNPS First Data	Debit Machine fees	$ 5.55
On-line	Sask Energy	Village Energy	$ 3,938.79
7564	SUMA	Convention Registration	$ 1,155.00
On-line	Sask Power	Village Power	$ 7,599.05
Direct Deposit	Robin Boyer	Admin Salary/Mileage?FC Meet.	$ 2,637.85
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,631.73
On-line	MEPP	Pension Remittance	$ 1,808.84
7565	Receiver General of Canada	Tax Remittance	$ 3,093.65
On-line	SUMA	Benefits Remittance	$ 432.55
On-line	Affinity CU Mastercard	SPS Repair / Maintenance parts	$ 644.48
Direct	UNPS First Data	Clover DebitTerminal	$ 999.00
7566	Glen Lewis	Contract W & S Oper / Maint Lab.	$ 249.90
7567	Edward Lussier	Contracted Labour Xmas Lights	$ 50.00
Direct	UNPS First Data	Debit Machine fees	$ 8.00
Direct	Minister of Finance EPT	School Taxes collected	$ 4,524.24
Direct	UNPS	Debit machine	$ 2.31
		TOTAL	$60,295.71

CARRIED

CORRESPONDENCE:

6-24 Paul: That the following correspondence, being read, be filed:
CARRIED

Saskatchewan Parks and Recreation Association – Notice of grant funding for Shinny Hockey through Metis Recreation Development Grant for $450.
Saskatchewan Rivers Public Scholl Division – Board highlights newsletter.
Government of Saskatchewan – Update regarding amendments to regulations under *The Construction Codes Act* adopting the 2020 editions of the Construction Codes effective January 1, 2024.
FCM / SUMA – Information on benefits of renewing membership with the Federation of Canadian Municipalities.
R S Management – Asbestos Management Report following inspection of municipal facilities.
Munisoft – Application for 2023 Community Project Initiative that provides potential grant funding to eligible community projects such as playgrounds, park upgrades, athletic spaces, food drives, seniors projects or support services.
MNP – Audit Service Plan and engagement documents for performing the 2023 year-end audit.
SAMA – Completed 2024 assessment maintenance and Village will be processing changes and opening 2024 assessment roll for inspection and appeals as required.
UMAAS – Notification of Spring Workshop for Municipal Election training. Require Council approval to attend Prince Albert workshop April 4, 2024.
CPWA – Notice of Annual Conference in Saskatoon February 27 – 29, 2024.
Traffic Radar Sign – Monthly stats.

7-24 Paul: That the Audit Service Plan and Engagement letter from MNP regarding the 2023 year-end audit be acknowledged and approved.
CARRIED

8-24 Boettcher: That the SAMA annual assessment maintenance be acknowledged as received and that administrator will process and open assessment roll in early February and advertise with Publications Sask, municipal website and in mail-out information to rate payers.
CARRIED

9-24 J. Jenny: That the administrator be registered to attend UMAAS election training workshop in Prince Albert in April.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

10-24 J. Jenny: That Council acknowledge the December 2023 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formally submitted complaints this month.

OCCUPATIONAL HEALTH & SAFETY:

Council discussed safe ways to install and remove seasonal decorations.

11-24 J.Jenny: That the meeting agenda move to item #13 until scheduled visitors arrive.
CARRIED

NEW BUSINESS

PRESENTATION OF BOND:

12-24 Boettcher: That the Bond on the Administrator be acknowledged as presented.
CARRIED

CCBF – GAS TAX - INFRASTRUCTURE INVESTMENT PLAN:

Council discussed options for projects to potentially use Canada Community Building Fund (gas tax) funding for and were provided an update on completed projects and outstanding applications.

DRAFT BUDGET 2024:

13-24 J. Jenny: That a preliminary 2024 Budget meeting be held on Wednesday February 14, 2024 after the completion of the regularly scheduled meeting of Council and that this meeting be closed to the public as part of strategic forecasting.
CARRIED

WATER QUALITY ANNUAL NOTICE TO CONSUMERS:

14-24 Boettcher: That the 2023 Water Quality and Compliance Annual Notice to Consumers be approved as presented and distributed as required.
CARRIED

OLD OFFICE DESKTOP COMPUTER SYSTEM:

15-24 Paul: That the old computer system be disposed of at SARCAN.
CARRIED

16-24 J.Jenny: That the meeting agenda move back to item #10.
CARRIED

VISITOR – PAM WINTRINGHAM – SASK PARTY CANDIDATE:

Visitor introduced to Council as a potential candidate for the Sask Party for the Batoche Constituency for the upcoming provincial election.

OLD BUSINESS

VISITOR – JESSE BUSH – OUTDOOR SKATING RINK PROPOSAL:

17-24 Paul: That Mr. Bush provide a written proposal for the project for Council to review.
CARRIED

RURAL MUNICIPALITY FIRE AGREEMENT – VISITOR RAYMOND PARENT – RM OF ST. LOUIS:

18-24 Boettcher: That the Fire Committee meet as soon as practical to discuss various Fire Department issues including: Fire Hall building, Fire Chief administrative pay, Fire Chief body camera, Agreement between Village of St. Louis and Rural Municipality of St. Louis and rates of pay for mechanical work on equipment and vehicles.
CARRIED

BYLAW NUMBER ONE OF 2024 – FIRE SERVICES AGREEMENT FIRST READING:

19-24 J. Jenny: That Bylaw Number One of 2024 a bylaw to enter into a fire services agreement with the Rural Municipality of Prince Albert be given first reading.
CARRIED

BYLAW NUMBER ONE OF 2024 – FIRE SERVICES AGREEMENT SECOND READING:

20-24 Boettcher: That Bylaw Number One of 2024 a bylaw to enter into a fire services agreement with the Rural Municipality of Prince Albert be given second reading.
CARRIED

BYLAW NUMBER ONE OF 2024 –FIRE SERVICES AGREEMENT ALL THREE READINGS:

21-24 Paul: That Bylaw Number One of 2024 a bylaw to enter into a fire services agreement with the Rural Municipality of Prince Albert be given all three readings at this meeting.
CARRIED UNANNIMOUSLY

BYLAW NUMBER ONE OF 2024 – FIRE SERVICES AGREEMENT THIRD & FINAL READING:

22-24 J. Jenny: That Bylaw Number One of 2024 a bylaw to enter into a fire services agreement with the Rural Municipality of Prince Albert be given third and final reading.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Sidewalk barricade obstruction at #273 – 2nd Street.
Metis Society Community Hall rental request.

Water Plant generator.

23-24 Paul: That weekly events at the community hall be offered a rate of $100 - $150 depending on the nature of the event and clean-up requirements.
CARRIED

ADJOURN:
24-24 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator