A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
MAY 8, 2024_____

CALL TO ORDER:
The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Janelle Paul and Administrator Robin Boyer

106-24 J. Jenny: That Council member Shane Jenny be excused from this meeting due to employment commitments and Council member Janelle Paul be excused until later in this meeting.
CARRIED

AGENDA:
107-24 Boettcher: That the agenda be approved as presented.
CARRIED

MINUTES:
108-24 J. Jenny: That the minutes of the regular meeting of April 10th, 2024 and Special Meeting of May 2, 2024 be approved.
CARRIED

109-24 Boettcher: That Council member Janelle Paul be acknowledged as present at this meeting.
CARRIED

FINANCIAL REPORTS:
110-24 Paul: That the financial reports for the month ending April 2024 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
111-24 Paul: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7607	Acklands Grainger	Maintenance supplies	$ 38.60
7608	Canada Post	Water sample Postage	$ 120.54
7609	Cleartech Industries	Water sample chemicals	$ 193.90
7610	Go-Pack Packaging	Sewage lift station treatment	$ 899.10
7611	MacBeeners Business	Maintenance supplies	$ 72.93
7612	Munisoft	Office supplies – forms	$ 110.34
7613	Ainsworth National	Ice plant service / maintenance	$ 4,222.67
7614	Saskatchewan Research Council	Water samples	$ 579.59
7615	Technical Safety Authority	Ice plant license	$ 65.00
7616	Lake Country Co-Op	Maintenance supplies	$ 290.74
On-line	ACU Mastercard	Maintenance & Park repairs	$ 484.13
Direct Dep.	Robin Boyer	Admin Salary/Mileage/Meeting	$ 1,638.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,200.00
7617	Greenland Waste	Waste collection / recycling rebate	$ 537.81
On-line	Sask Tel	Village telephone services	$ 275.73
Direct	UNPS First Data	Debit Machine fees	$ 5.55
On-line	Sask Energy	Village energy requirements	$ 1,352.08
On-line	Sask Water	Contracted water purchases	$10,031.50
On-line	Sask Power	Village power requirements	$ 2,968.93
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 2,553.92
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,547.80
On-line	MEPP	Pension Remittance	$ 1,808.84
7618	Receiver General of Canada	Tax Remittance	$ 3,061.50
On-line	SUMA	Benefits Remittance	$ 432.55
7619	**VOIDED for Benevity Funding Information**		
7620	Glen Lewis	Contracted W & S Oper/Lab	$ 963.90
Direct	UNPS First Data	Debit Machine fees	$ 8.00
Direct	Minister of Finance EPT	School Taxes collected	$10,016.31
Direct	UNPS	Debit machine	$ 0.52
		TOTAL	$45,480.98

CARRIED

112-24 Boettcher: That Council authorize the Fire Department invoice submitted by Mike Brad be paid by the Rural Municipality fire account at a rate of $50 per hour.
CARRIED

CORRESPONDENCE:

113-24 J. Jenny: That the following correspondence, being read, be filed:
CARRIED

Western Municipal Consulting – Notice of staffing changes that will not have an impact on the services they provide, including the assessment Board of Revisions.
Access Communications – Notice of process for getting locates done for underground digging.
Canada Community Building Fund – Notice that the Fire Hall application has been withdrawn and the street re-surfacing application has been received and is under review.
Saskatchewan Rivers School Division – Monthly Board Highlights.
Workers' Compensation Board – Notice that the earlier claim filed for Ryan's chest injury while operating the tractor has been closed. There was no lost time from this claim.
Sask Water – 2023 Annual Notification to Consumers.
Back to Batoche – Invitation for Mayor to attend the Opening Ceremonies at 9:30 AM on Friday July 19th, 2024. RSVP required by June 28.
Sask Power – Notice of annual wood pole inspection program being carried out in the area.
Statistics Canada – Will be conducting surveys of randomly selected households in Saskatchewan in preparation of the 2026 Census of Population. Households are legally required to complete this 2024 Census Test if they are selected to participate.
SUMA – Launching a "We are Urban" campaign and are looking for information from communities on annual festivals, projects or items that bring the community together and create a sense of community pride. Pictures and brief description can be sent to SUMA.
SAMA – Annual Report is now available.
Notice that the Village is compliant with Primary Audit regulations and that the assessed value of property to sales prices (0.99) is within the 0.98 to 1.02 regulated range. This ensures that the municipalities are operating at a similar overall level of appraisal.
Assessment Roll Certificate of Confirmation has been received and Assessment roll has been closed for 2024.
Notice that on-line change of ownership files will be sent with new sequence numbers for ease of accounting.
Traffic Radar Sign – Monthly stats.

REVIEW OF WATER TREATMENT PLANT READINGS:

114-24 Boettcher: That Council acknowledges the April 2024 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received this month.

OCCUPATIONAL HEALTH & SAFETY:

No concerns brought forward this month.

OLD BUSINESS

STREET / SIDEWALK REPAIRS:

Council reviewed and discussed the budget for street repairs and areas of concern.

RURAL MUNICIPALITY FIRE AGREEMENT:

115-24 Boettcher: That the draft fire agreement proposal with the Rural Municipality of St. Louis No. 431 be approved as presented.
CARRIED

116-24 J. Jenny: That an annual vehicle allowance for the Fire Chief not be provided for and approved at this time.
CARRIED

BYLAW NUMBER THREE OF 2024 – ENTER AGREEMENT FOR FIRE SERVICES – FIRST READING:

117-24 J. Jenny: That Bylaw Number Three of 2024 a bylaw to enter into an agreement with the Rural Municipality of St. Louis for fire services be given first reading.
CARRIED

BYLAW NUMBER THREE OF 2024 – ENTER AGREEMENT FOR FIRE SERVICES – SECOND READING:

118-24 Paul: That Bylaw Number Three of 2024 a bylaw to enter into an agreement with the Rural Municipality of St. Louis for fire services be given second reading.
CARRIED

BYLAW NUMBER THREE OF 2024 – ENTER AGREEMENT FOR FIRE SERVICES – GIVE ALL THREE READINGS:

119-24 Boettcher: That Bylaw Number Three of 2024 a bylaw to enter into an agreement with the Rural Municipality of St. Louis for fire services be given all three readings at this meeting.
CARRIED UNANNIMOUSLY

BYLAW NUMBER THREE OF 2024 – ENTER AGREEMENT FOR FIRE SERVICES – THIRD READING:

120-24 Boettcher: That Bylaw Number Three of 2024 a bylaw to enter into an agreement with the Rural Municipality of St. Louis for fire services be given third and final reading.
CARRIED

PROPERTY AT 245 BUFFALO PARK ROAD:

121-24 J. Jenny: That the Village offer to cover 50% of the cost to have the property pins/boundaries re-established by Meridian Surveys.
CARRIED

NEW BUSINESS

2024 MUNICIPAL BUDGET:

122-24 Paul: That the 2024 Operating Budget be approved as presented and that the 2024 Mill rate be established at 4.70 mills.
CARRIED

2024 - 5 YEAR CAPITAL PLAN:

123-24 Boettcher: That the 2024 - 5 Year Capital Plan be accepted as presented in accordance with the municipal Capital Asset Management Plan.
CARRIED

BYLAW NUMBER TWO OF 2024 – BASE TAX – FIRST READING:

124-24 Boettcher: That Bylaw Number Two of 2024 a bylaw to set the 2024 Base Tax be given first reading.
CARRIED

BYLAW NUMBER TWO OF 2024 – BASE TAX – SECOND READING:

125-24 Paul: That Bylaw Number Two of 2024 a bylaw to set the 2024 Base Tax be given second reading.
CARRIED

BYLAW NUMBER TWO OF 2024 – BASE TAX – ALL THREE READINGS:

126-24 J. Jenny: That Bylaw Number Two of 2024 a bylaw to set the 2024 Base Tax be given all three readings at this meeting.
CARRIED UNANNIMOUSLY

BYLAW NUMBER TWO OF 2024 – BASE TAX – THIRD READING:

127-24 Boettcher: That Bylaw Number Two of 2024 a bylaw to set the 2024 Base Tax be given third and final reading.
CARRIED

MILL RATE FACTORS:

Council reviewed existing mill rate factors and determined no changes were required.

INTERNAL TRANSFERS TO UTILITY & FIRE PPE ACCOUNTS:

128-24 Paul: That $16,244 from 2023 utility operating surplus be transferred from the General account to the Utility Infrastructure savings account.
CARRIED

129-24 J. Jenny: That $10,000 be transferred from the General account to the Fire Department PPE account for 2024 budget requirements, once the Rural Municipality of St. Louis has paid their $5,500 share into the General account.
CARRIED

COMMUNITY HALL REPAIRS:
Council reviewed information on potential long-term repair work that may be required at the Community Hall as part of a capital project.

BANK ACCOUNT CLEAN-UP:
130-24 Boettcher: That the following bank account clean-up be competed:
- Close Gas Tax Fund account and transfer small balance to the Capital Asset saving account
- Remove the $0.00 Lagoon Fund from the records
- Re-name Fire Training and Equipment savings account to Municipal Fire savings account

CARRIED

FALSE ALARM BYLAW:
131-24 Paul: That a False Alarm bylaw is not required at this time and it will be reviewed, if false alarm call-outs become an issue.
CARRIED

BACK-UP MAINTENANCE WORKER / TRAINING:
132-24 Boettcher: That Glen Lewis be approved for contract coverage for Maintenance worker for vacations, holidays, sick time, etc and that he receive adequate training in May and June to properly complete all duties except for grader and tractor operation.
CARRIED

MISCELLANEOUS ITEMS:
Minor discussion took place on the following items:

UMAAS Convention.
Lions Park washroom doors.
Municipal Election bylaw.

133-24 Boettcher: That Resolution # 75-24 be rescinded as administrator will be unable to attend the UMAAS Convention in Saskatoon as earlier approved for.
CARRIED

ADJOURN:
134-24 Mayor Caron: That this meeting adjourn.
CARRIED

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Mayor

_____
Administrator