A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
FEBRUARY 12, 2025

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Joanne Moisan, Loretta Vandale and Administrator Robin Boyer

19-25 Boettcher: That Council member Bentley Richard be excused from this meeting and Council member Loretta Vandale be excused until later in the meeting.
CARRIED

AGENDA:
20-25 Moisan: That the agenda be approved as presented.
CARRIED

MINUTES:
21-25 Boettcher: That the minutes of the regular meeting of January 8th, 2025 be approved.
CARRIED

FINANCIAL REPORTS:
22-25 Moisan: That the financial reports for the month ending January 2025 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
23-25 Boettcher: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
	Reverse Payment #7510	Water refund – stale dated cheque	$ (13.90)
7784	Canada Post	Office / W & S Postage	$ 798.53
7785	Marc Caron	Mileage – SW Board Meeting	$ 159.50
7786	D & M Fire Safety	Hall fire suppression inspection	$ 207.38
7787	John Deere Financial	Maintenance supplies / repairs	$ 444.50
7788	King's Printer	Assessment Roll Notice Ad	$ 30.00
7789	Munisoft	AP Upgrade training	$ 305.25
7790	Ainsworth Inc.	Ice plant mid-season inspection	$ 626.04
7791	Lake Country Co-OP	Maintenance supplies / fuel	$ 2,433.60
7792	Prince Albert Alarm Sys.	Office security system battery	$ 61.05
7793	**RM of St. Louis No. 431**	**VOIDED – Wrong amount on invoice**	
7794	SAMA	Assessment processing	$ 5,313.00
7795	Saskatchewan Research Council	Water sampling	$ 545.73
7796	Staples Business	Office supplies	$ 50.46
7797	Village of St. Louis	Maintenance tools – Cash purchase	$ 98.75
7798	Wapiti Regional Library	2025 Grant Installment	$ 3,978.72
7799	Workers' Compensation	2025 payroll premium installment	$ 1,190.57
7800	Greenland Waste	Waste / Recycle collection service	$ 2,814.89
7801	MNP	Audit Installment	$ 6,975.00
7802	RM of St. Louis No. 431	Firehall building downpayment	$34,321.82
On-line	Sask Water	Water contract	$10,439.16
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,538.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,300.00
On-line	Sask Tel	Village telephone services	$ 275.24
Direct	UNPS First Data	Debit Machine service fees	$ 5.55
On-line	Sask Energy	Village energy services	$ 4,322.83
On-line	Sask Power	Village power services	$ 6,557.41
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 2,753.42
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,546.69
On-line	MEPP	Pension Remittance	$ 1,901.08
7803	Receiver General of Canada	Tax Remittance	$ 3,251.83
On-line	SUMA	Benefits Remittance	$ 468.49
7804	Glen Lewis	Contract W & S Oper. / Labour	$ 372.75
7805	RMAA Workshop Fund	Building & Dev Workshop	$ 100.00
7806	RM of St. Louis No. 431	Firehall donation – ACU	$ 5,000.00
7807	Ruszkowski Enterprises	Sand/Salt material	$ 1,195.88
7808	SUMA	Convention registration	$ 1,221.00
Direct	UNPS First Data	Debit Machine service fees	$ 8.00

Direct	Minister of Finance EPT	School Taxes collected	$ 467.01
Direct	UNPS	Debit machine	$ 0.41
		TOTAL	$103,066.14

CARRIED

24-25 Boettcher: That Council member Loretta Vandale be acknowledged as present at this meeting.
CARRIED

CORRESPONDENCE:

25-25 Boettcher: That the following correspondence, being read, be filed:
CARRIED

UMAAS – Information regarding spring workshop on Building & Technical Standards to be held in Prince Albert April 3, 2025. Cost for attendance is $100. Workshop will deal with building bylaw, permits, building officials, etc.
Saskatchewan Rivers School Division – Board highlights.
Water Security Agency – Copy of waterworks inspection report. Village is compliant in all areas. WSA made some minor suggestions within the report.
Notice Nature – Request Council to review the information from their organization and consider a $250 sponsorship for their guide books regarding invasive plants and weeds.
SAMA – Notice of Annual General Meeting April 9 in Regina.
Scotts Gro for Good – Information on grant program to supply funds for projects that address health and wellness needs, enhance the environment and/or engage with youth. (Community garden, tree planting project, etc.)
Participaction Community Challenge – Information on the national physical activity and sport challenge to be held during the month of June 2025.
Saskatchewan Economic Development Alliance – Request for the Village to be part of a study by sharing data on economic development and investment readiness.
Saskatchewan Public Safety Agency – Information letter on new policy respecting the dispatch of emergency services in cases of motor vehicle collisions requiring extrication.
Canada Community Building Fund – Notice of receipt of the Village's Infrastructure Investment Plan for Fire Services Building. Village has applied to use approximately $40,000 of available 2025 funding for this project.
North Central Transportation Planning Committee – The NCTPC has been asked by the Ministry of Highways to report on and recommend 5KM sections of highway for repair and they are requesting input for area municipalities.
Sask Energy – Requesting a meeting with Council to discuss an upgrade project within the community.

26-25 Moisan: That the Administrator be registered to attend UMAAS/RMAA training workshop in Prince Albert on April 3, 2025 respecting Building Standards.
CARRIED

27-25 Moisan: That the Waterworks Inspection Report be acknowledged as reviewed by Council.
CARRIED

28-25 Vandale: That Council consider some event ideas for the March Meeting with respect to the Participaction Community Challenge.
CARRIED

29-25 Boettcher: That the Village provide survey information to Saskatchewan Economic Development Alliance as requested.
CARRIED

30-25 Vandale: That a meeting between the Mayor and Sask Energy be set for the earliest available date to discuss the proposed Sask Energy spring project in the community.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

31-25 Moisan: That Council acknowledges the January 2025 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:
No formal complaints registered this month. Council informed of non-formal concerns raised by a resident.

OCCUPATIONAL HEALTH & SAFETY:
No concerns brought forward this month.

OLD BUSINESS

SNOW CLEARING & REMOVAL:
32-25 Vandale: That citizens who have volunteered to help with occasional snow removal be considered when necessary.
CARRIED
Council was informed of direction that Maintenance was taking with respect of snow removal from municipal street and boulevard areas.

FIRE HALL PROJECT:
Council was advised that Zak's Building Group has confirmed a May potential start date for the Firehall project. Council discussed potential additional in-kind contributions to the project from the Rural Municipality of St. Louis (site preparation, gravel) and from the Village of St. Louis (land, survey, building permits).
Council was advised that the Fire Committee would be arranging a formal announcement, ceremony on the project with public and donors to the project.

33-25 Boettcher: That donated funds from the Affinity Credit Union Community Development Fund in the amount of $5,000 be transferred from the Fire Savings account to the General account and be forwarded by cheque to the Rural Municipality of St. Louis to the Fire Hall construction donation fund.
CARRIED

34-25 Moisan: That $163,778 in available current Firehall project funds be transferred from the Fire Savings account to the General account to cover current and upcoming expenses on the project.
CARRIED

FIRE AGREEMENT WITH THE RM OF PRINCE ALBERT:
35-25 Moisan: That the updated agreement between the Fire Department and the Rural Municipality of Prince Albert be approved, signed and sealed and delivered to the RM of Prince Albert for their endorsement.
CARRIED

NEW BUSINESS

DRAFT BUDGET 2025:
36-25 Vandale: That the 2025 Budget meeting be held with the March regular meeting.
CARRIED

5 YEAR CAPITAL PLAN:
37-25 Boettcher: That the 2025 5 Year Capital Plan be reviewed at the March regular meeting as part of the 2025 Budget process.
CARRIED

ASSESSMENT CHANGES:
Council was updated on the status of the 2025 assessment re-valuation and informed of the Assessment Roll being open to appeals until March 28, 2025.

SUMA CONVENTION:
38-25 Boettcher: That Council members Moisan and Vandale be registered to attend the SUMA Convention in Saskatoon April 13 – 15, 2025.
CARRIED

PAYROLL EXPENDITURES:

39-25 Vandale: That Mayor Caron and Deputy Mayor Boettcher be set up with Affinity Credit Union Customer Automated Fund Transfer system as authorized users in order to facilitate release of monthly payroll payments.
CARRIED

OUTSTANDING ACCOUNTS / TAX LIENS:

Council was updated on status of past due utility accounts and authorized service disruptions where warranted.
Council was updated on the status of 3 tax accounts with registered tax liens.

40-25 Vandale: That a 36-month payment plan be offered for property owner with tax account in arrears and in the final enforcement processing stages with the Provincial Mediation Board.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Municipal street parking.
Payments for attendance at Committee Meetings.
Lions Club – Recreation Board / Splash Park

41-25 Vandale: That a note respecting street parking concerns be included with the March Community Newsletter.
CARRIED

42-25 Boettcher: That Council acknowledges and authorizes remuneration payments for meeting attendance for Council members, employees and general members who sit on the Fire Committee, Emergency Planning Committee, Sask Water Rate Review Board and Wapiti Regional Library Board. Mayor is paid $140 per meeting and Council members, employees and general committee members are paid $100 per meeting.
CARRIED

ADJOURN:

43-25 Mayor Caron: That this meeting adjourn.
CARRIED

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Mayor

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Administrator