A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
JANUARY 8, 2025_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Joanne Moisan, Loretta Vandale and Administrator Robin Boyer

1-25 Boettcher: That Council member Bentley Richard be excused from this meeting.
CARRIED

AGENDA:
2-25 Vandale: That the agenda be approved as presented.
CARRIED

MINUTES:
3-25 Boettcher: That the minutes of the regular meeting of December 11th, 2024 be approved.
CARRIED

FINANCIAL REPORTS:
4-25 Moisan: That the financial reports for the month ending December 2024 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
5-25 Boettcher: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7770	Applied LP	Grader hydraulic repair	$ 66.82
7771	FCM	2025 Membership / mileage fund	$ 272.33
7772	Minister of Finance	SPSA – 2025 Fire Dispatch	$ 907.20
7773	Joanne Moisan	Mileage – water sample	$ 136.40
7774	Munisoft	Office printer / equip credit	$ 596.67
7775	Prince Albert Alarm	Office security system repairs	$ 355.20
7776	SGI	Maintenance trailer plates	$ 302.30
7777	SGI Canada	Truck / trailer package insurance	$ 475.94
7778	Staples	Office supplies	$ 280.83
On-line	SUMA	2025 Membership / FF Insurance	$ 1,809.02
7779	UMAAS	2025 Membership	$ 250.00
7780	Greenland Waste	Waste Collection / Recycle Rebate	$ 502.14
7781	Sask Public Works Assoc.	Water training	$ 288.75
On-line	Sask Water	Water contract	$10,583.03
Direct Dep.	Robin Boyer	Admin Salary/Mileage/Allowance	$ 1,638.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,300.00
On-line	Sask Tel	Village telephone services	$ 274.58
Direct	UNPS First Data	Debit Machine service fees	$ 5.55
On-line	Sask Energy	Village energy services	$ 4,633.87
On-line	Sask Power	Village power services	$ 7,413.93
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 2,753.42
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,546.69
On-line	MEPP	Pension Remittance	$ 1,901.08
7782	Receiver General of Canada	Tax Remittance	$ 3,251.83
On-line	SUMA	Benefits Remittance	$ 468.49
7783	Glen Lewis	Contract W&S Oper/Labour	$ 519.75
Direct	UNPS First Data	Debit Machine service fees	$ 8.00
Direct	Minister of Finance EPT	School Taxes collected	$ 2,696.96
Direct	UNPS	Debit machine	$ 1.07
		TOTAL	$45,240.35

CARRIED

CORRESPONDENCE:
6-25 Boettcher: That the following correspondence, being read, be filed:
CARRIED

Saskatchewan Assessment Management Agency – Information regarding the 2025 revaluation of all property in Saskatchewan.

Procido LLP – Proposal for legal services.
Government of Saskatchewan – Update bulletin from Building Standards.
FCM / SUMA – Information on benefits of renewing membership with the Federation of Canadian Municipalities.
Workers' Compensation Board – Notice that 2025 industry rate for premiums will be $1.77 per $100 of assessable payroll.
Canadian Public Works Association – Notice of Annual Conference in Saskatoon February 25 – 27, 2025. There is a Waterworks Regulations training session that would be of benefit for Maintenance to attend on Thursday February 27. This would also count as CEU training required for re-certification in 2026. Cost of the workshop is $288.75. Require Council approve to register Ryan to attend.
Derek Jenny – Letter of concern regarding Buffalo Park Road.

7-25 Vandale: That Ryan McCloy be registered to attend training workshop in Saskatoon on February 27, 2025 in respect of waterworks re-certification training.
CARRIED

8-25 Moisan: That a response letter be sent to Derek Jenny outlining action taken in response to his letter of concern.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

9-25 Vandale: That Council acknowledges the December 2024 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints registered this month. Council informed of non-formal concerns raised by a resident.

10-25 Boettcher: That Council provide a letter to the resident outlining the requirement of filing a formal written complaint to review concerns.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No concerns brought forward this month.

OLD BUSINESS

SNOW CLEARING & REMOVAL:

Council was updated on maintenance efforts and process with current snow removal concerns.

FIRE DEPARTMENT:

Council was updated on the Fire Hall Construction Project and reviewed the existing current Fire Agreement with the Rural Municipality of St. Louis.

ORGANIZATIONAL APPOINTMENTS FOR 2025:

Council reviewed organizational appointments for 2025 to update members who were absent from December meeting.

NEW BUSINESS

PRESENTATION OF BOND:

11-25 Boettcher: That the Bond on the Administrator be acknowledged as presented.
CARRIED

CANADA COMMUNITY BUILDING FUND – INFRASTRUCTURE INVESTMENT PLAN:

12-25 Boettcher: That an Infrastructure Investment Plan be submitted on behalf of the Fire Hall construction project to request use of CCBF funding from 2024-25.
CARRIED

2025 DRAFT BUDGET:

Council reviewed items currently considered for 2025 Budget as part of existing Asset Management Plan.

WATER QUALITY ANNUAL NOTICE TO CONSUMERS:

13-25 Moisan: That the 2024 Water Quality and Compliance Annual Notice to Consumers be approved as presented and distributed as required.
CARRIED

TRANSFER OUTSTANDING UTILITIES TO TAXES:

14-25 Vandale: That the unpaid utility accounts as presented be added to tax rolls of the properties on February 28, 2025 and that registered letter correspondence be provided to the account holders and property owners by January 24, 2025.
CARRIED

FIRE DEPARTMENT ANNUAL LEVELS OF SERVICE:

15-25 Boettcher: That Council acknowledge that the St. Louis Fire Department provides a service level of Full Operations Service.
CARRIED

YEAR END CASH ACCOUNT TRANSFERS:

16-25 Moisan: That the following yearend cash account transfers be completed:
General chequing to Fire Call-out account - $5,850
General chequing to Utility Infrstructure – surplus from 2024 financial statement
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Council contact information

17-25 Moisan: That all correspondence for Council be directed to the municipal office and that Council member's personal cellular telephone numbers not be provided to the general public.
CARRIED

ADJOURN:

18-25 Mayor Caron: That this meeting adjourn.
CARRIED

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Mayor

_____
Administrator