A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
JUNE 11, 2025_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Loretta Vandale and Administrator Robin Boyer

124-25 Boettcher: That Council member Moisan be excused from this meeting.
CARRIED

AGENDA:
125-25 Vandale: That the agenda be approved as presented.
CARRIED

MINUTES:
126-25 Boettcher: That the minutes of the regular meeting of May 14th, 2025 be approved.
CARRIED

FINANCIAL REPORTS:
127-25 Vandale: That the financial reports for the month ending May 2025 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
128-25 Boettcher: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7866	P A Aquifer	Water test bottle supply	$ 225.97
7867	Tristen Boettcher	Council Remuneration	$ 600.00
7868	Canada Post	Office / W & S Postage	$ 105.32
7869	Marc Caron	Council Remuneration	$ 980.00
7870	C & D Septic	SPS cleaning / Park septic service	$ 1,701.00
7871	Jay's Transport	SPS chain freight	$ 95.47
7872	King's Printer	Legislation binder updates	$ 540.75
7873	MacBeeners Business	Hall supplies	$ 167.61
7874	**VOIDED**		
7875	NAPA Auto Parts	SPS battery replacement	$ 110.99
7876	Lake Country Co-Op	Maintenance supplies	$ 17.75
7877	Reed Security	Water plant security monitoring	$ 414.92
7878	Roto Rooter	Sewer main service	$ 491.40
7879	Saskatchewan Research Council	Water / lagoon sampling	$ 558.33
7880	Loretta Vandale	Council Remuneration	$ 600.00
7881	Village of St. Louis	Cash purchases – SPS, Maint	$ 98.00
7882	Wapiti Regional Library	2025 Grant final installment	$ 4,445.28
7883	Xylem Canada	Sewage lift station service / insp.	$ 3,885.00
On-line	Affinity CU MC	Norton antivirus renewal	$ 133.19
On-line	SUMA	Election supplies / ballots	$ 180.89
On-line	Sask Water	Water contract	$12,821.14
7884	Joanne Moisan	Council Remuneration	$ 500.00
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,538.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,300.00
7885	Greenland Waste	Waste/recycle services	$ 2,674.58
On-line	Sask Tel	Village telephone services	$ 275.86
Direct	UNPS First Data	Debit terminal charges/fees	$ 5.55
On-line	Sask Energy	Village energy services	$ 611.32
7886	Barb Daniel	Election worker remuneration	$ 320.00
7887	Karen Letendre	Election worker remuneration	$ 304.00
7888	RM of St. Louis No. 431	Firehall capital / alarm monitoring	$68,823.16
7889	Xylem Canada	Sewage pumping station chains	$ 4,659.57
7890	RRF Contracting	Election worker meals	$ 36.63
On-line	Sask Power	Village power services	$ 2,257.55
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 2,885.43
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,690.06
On-line	MEPP	Pension Remittance	$ 1,901.08
7891	Receiver General of Canada	Tax Remittance	$ 3,251.83
On-line	SUMA	Benefits Remittance	$ 468.49
7892	Glen Lewis	Cont W & S Operator / Labour	$ 372.75
Direct	UNPS First Data	Debit Machine service fees	$ 8.00
Direct	Minister of Finance EPT	School Taxes collected	$29,326.89

Direct	UNPS	Debit machine	$ 2.85
		TOTAL	$151,695.11

CARRIED

CORRESPONDENCE:

129-25 Boettcher: That the following correspondence, being read, be filed:
CARRIED

Saskatchewan Rivers School Division – Monthly Board Highlights News Bulletin.
St. Louis Lions Club – They would like to install power line, via trench, to announcer booth @ rodeo grounds, running south around race track.
Canadian Postmasters & Assistants Association – Request of Council to support the lobbying to keep rural post offices in Canada open and operating.
Mary Ellen Brockman – Request to set up a donation drive for fire evacuees that are going to be housed in One Arrow.
Saskatchewan Emergency Vehicle Operations (SEVO) – Information on requirements to authorize personal vehicles as emergency vehicles by Fire Department members.
Building & Technical Standards – Information Bulletin.
Sask Waste Reduction Council – Information on resources for municipalities with respect to composting programs.
SAMA – 2025 Assessment Certificate of Confirmation and letter notifying that the 2025 Assessment Audit requirement is that the median assessed value to sale price ratio must fall within the regulated range of 0.98 to 1.02 inclusive. The Village ratio for 2025 is 0.99.
SPRA – Request of Council to recognize June as Parks and Recreation month.
RAM Excavation – Quote received for fire hydrant replacement. Council to review.
Sk Recycles – Information on recycling program for the province.

130-25 Boettcher: That approval be granted for the St. Louis Lions Club to add power service to the announcer booth at the St. Louis Rodeo Grounds.
CARRIED

131-25 Vandale: That a letter of support be provided to Canadian Postmasters and Assistants Associations regarding the lifting of a moratorium on rural post office closures by Canada Post.
CARRIED

132-25 Boettcher: That the Administrator consult with Mary Ellen Brockman on the necessity of donations for evacuees at One Arrow and report back to Council members.
CARRIED

133-25 Vandale: That the Village of St. Louis celebrates June as Parks and Recreation Month in recognition of the value and benefits parks and recreation have to people and communities of Saskatchewan.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

134-25 Vandale: That Council acknowledges the May 2025 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints registered this month.

OCCUPATIONAL HEALTH & SAFETY:

No concerns brought forward this month.

OLD BUSINESS

FIRE HALL CONSTRUCTION PROJECT:

Council was updated on the status of the Fire Hall construction project.

BYLAW ENFORCEMENT SERVICES:

Council advised that administration will handle bylaw enforcement internally, in the interim, as a suitable bylaw enforcement officer service has not been available.

GREENLAND WASTE CONTRACT:

135-25 Vandale: That the presented contract be accepted for a 3-year term, provided that Greenland Waste add a clause respecting the recycle services and the Sk Recycles program that will begin February 1, 2028. Once a new contract, with the amendment, is provided Administrator can review and endorse as necessary.
CARRIED

RIVER'S EDGE VILLA FIRE INSPECTION REPORT:

Council reviewed Fire Inspection Report and administrator will confirm with Fire Department that accompanying letter was provided to property owner.

NEW BUSINESS

VISITOR – RYAN McCLOY - MAINTENANCE:

Ryan attended to update Council on the maintenance department.

ADMINISTRATION & MAINTENANCE VACATION REQUEST:

136-25 Boettcher: That requested Administrator vacation days for July and August, as presented be approved and notice be given to residents via social media networks and mail-out memo, if necessary.
CARRIED

Maintenance vacation requests will be reviewed and authorized by Administrator when submitted from Maintenance.

SUMMER MAINTENANCE WORKER:

137-25 Vandale: That the Administrator review the applications and hire a suitable candidate to begin work with the maintenance department beginning July 2, 2025 for 3 days per week for an 8-week period at an hourly rate of $16/hour.
CARRIED

138-25 Boettcher: That the meeting agenda move to item #20 to meet with 6 PM visitor.
CARRIED

VISITOR – STEVEN KORECKI – ST. LOUIS LIONS CLUB:

Visitor met with Council to discuss St. Louis Lions Club Splash Park proposal, fund-raising and grant applications, St. Louis Recreation Board finances to determine if earlier raised funding can be sourced for this project.

139-25 Vandale: That the meeting agenda move back to item #17.
CARRIED

TAX ACCOUNTS SUBJECT TO TAX LIENS:

Council was updated on the status of tax arrear accounts that are now subject to tax lien registration prior to year-end.

CLOTHING ALLOWANCE POLICY:

140-25 Boettcher: That Village of St. Louis Policy #HR-004 be amended to include maintenance work pants as an eligible clothing expense and the presented policy document be approved as presented and the submitted invoice for maintenance work pants be accepted and approved for payment.
CARRIED

DEVELOPMENT PERMIT APPLICATION:

141-25 Vandale: That the presented Development Permit Application be approved.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Stray and at large cat concerns. Administrator will contact rescue service provider to see what services may be available and costs.
Service for sewage pumping station pump.
Administration correspondence with Council.

Fire Department items.
Election workers rate of pay.
Fire at Rodeo grounds.
Fencing for track and field at school.
Recreation Board Bylaw.

142-25 Vandale: That Council approves the application, by the Rural Municipality of St. Louis, for a Co-Op cardlock fuel card for the Fire Department to be used by the members providing mutual aid to the SPSA in Northern Saskatchewan.
CARRIED

143-25 Boettcher: That by-election workers rate of pay be set as follows:

Returning Officer	$22/hour
Deputy Returning Officer	$20/hour
Poll Clerk	$19/hour

CARRIED

ADJOURN:
148-25 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator