A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
MARCH 12, 2025_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Joanne Moisan, Loretta Vandale and Administrator Robin Boyer

44-25 Boettcher: That Council member Bentley Richard be excused from this meeting and Council member Loretta Vandale be excused until later in this meeting.
CARRIED

AGENDA:
45-25 Moisan: That the agenda be approved as presented.
CARRIED

MINUTES:
46-25 Boettcher: That the minutes of the regular meeting of February 12th, 2025 be approved.
CARRIED

FINANCIAL REPORTS:
47-25 Moisan: That the financial reports for the month ending February 2025 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
48-25 Boettcher: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
On-line	Sask Water	Water Contract	$10,910.76
7809	Canada Post	Office / W & S Postage	$ 100.01
7810	Flaman Sales Ltd.	Trailer repairs / supplies	$ 395.19
7811	John Deere Financial	Tractor repairs	$ 236.92
7812	MacBeeners Business	Maintenance cleaning supplies	$ 70.93
7813	RM of St. Louis No. 431	Fire call-out fees	$ 268.00
7814	Saskatchewan Research Council	Water sampling	$ 169.30
7815	Steve's Auto Electric	Water plant generator parts	$ 208.33
7816	Roger Topping	Tractor repair labour	$ 288.75
7817	Greenland Waste	Collection / recycle rebate	$ 530.67
7818	St. Louis Fire Department	PPE Equip – compressor	$10,500.00
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,538.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,300.00
On-line	Affinity CU Mastercard	Lamber – Mower parts/supplies	$ 385.25
On-line	Sask Tel	Telephone services	$ 275.81
Direct	UNPS First Data	Debit Machine service fees	$ 5.55
On-line	Sask Energy	Village energy services	$ 3,921.10
On-line	Sask Power	Village power services	$ 6,692.54
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 2,753.42
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,546.69
On-line	MEPP	Pension Remittance	$ 1,901.08
7819	Receiver General of Canada	Tax Remittance	$ 3,251.83
On-line	SUMA	Benefits Remittance	$ 468.49
7820	St. Louis Curling Club	CRAG Grant Disbursement	$ 2,500.00
7821	St. Louis Skating Rink	CRAG Grant Disbursement	$ 2,500.00
7822	Glen Lewis	Cont W & S Operator / Labour	$ 488.25
Direct	UNPS First Data	Debit Machine service fees	$ 8.00
Direct	Minister of Finance EPT	School Taxes collected	$ 1,116.81
Direct	UNPS	Debit machine	$ 1.22
		TOTAL	$54,333.40

CARRIED

49-25 Moisan: That Council member Loretta Vandale be acknowledged as present at this meeting.
CARRIED

CORRESPONDENCE:

50-25 Moisan: That the following correspondence, being read, be filed:
CARRIED

Water Security Agency – Notice of Intent to Alter a Permit to Operate a Waterworks. New permit would be a 20 year permit to expire in 2045 and has some reductions in sampling requirements for Trihalomethanes and Halo Acetic Acids. Sampling for these parameters would only be required every third year, on a quarterly basis, beginning in 2027.
Saskatchewan Rivers School Division – Board highlights.
Gourlay & Associates – Bylaw Training Services – Information for on-line training available for municipal bylaw enforcement.
Munisoft – Information regarding changes to municipal computer hardware. Microsoft Windows 10 operating system will no longer be supported and would need to be upgraded. The Village desktop computer system currently operates with Windows 11 and no action is required at this time.
Sask Energy – Required a Geotechnical Work Agreement with the Village for access to an area within Buffalo Park to drill for a small soil sample. Area will be restored and Village will be compensated $500. Council to confirm authorization that was given during meeting with Sask Energy on February 20, 2025.
Minister of Government Relations – Letter requesting municipalities to adopt procurement policies that prioritize Canadian goods and services, in response to the imposition of trade tariffs by the United States.
SGI – Notice that the Village qualifies for a 15% discount on basic vehicle registration insurance premium, as there have not been any claims in the past 5 years.
SUMA – Notice of Annual General Meeting in Saskatoon on April 15, 2025.
D C Asphalt – Introduction letter to services available to municipalities in respect of asphalt crack sealing.

51-25 Vandale: That the Notice of Intent to Alter a Permit to Operate a Waterworks from Water Security Agency be accepted as presented.
CARRIED

52-25 Boettcher: That Council authorize the agreement with Sask Energy for their access to Buffalo Park to drill a test hole for their pipeline replacement project.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

53-25 Vandale: That Council acknowledges the February 2025 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints registered this month.

OCCUPATIONAL HEALTH & SAFETY:

No concerns brought forward this month.
Council discussed the future of installing seasonal decorations in a safe manner.

OLD BUSINESS

PARTICIPACTION COMMUNITY CHALLENGE:

54-25 Boettcher: That this item be tabled until the April meeting of Council.
CARRIED

FIRE HALL CONSTRUCTION PROJECT:

Council was advised that D C Trenching has ceased business operations and formal quotes for water/sewer installation were being obtained for other parties.

55-25 Vandale: That the color scheme for the Firehall building be set as follows:
Exterior walls – Tile Red
Interior walls – Bone White
Roof and Trim – Bone White and:
That Zak's Building Group be asked for a mock building diagram outlining the color scheme for further review.
CARRIED

NEW BUSINESS

DRAFT FINANCIAL STATEMENTS:

56-25 Moisan: That the draft Financial Statements and Audit Findings Report from MNP be approved as presented.
CARRIED

ASSET MANAGEMENT PLAN REVIEW:

Council reviewed the presented Asset Management Plan.

TAX ENFORCEMENT LIST:

57-25 Boettcher: That the 2025 Tax Enforcement List be approved as presented.
CARRIED

ADVERTISE TAX ENFORCEMENT LIST:

58-25 Vandale: That the approved Tax Enforcement List be advertised in the next edition of the Wakaw Recorder and be posted at the municipal office.
CARRIED

BYLAW ENFORCEMENT SERVICES:

59-25 Moisan: That the Administrator be registered for on-line training modules with Gourlay Associates Bylaw Training Service and the costs be paid with municipal credit card as necessary.
CARRIED

LIONS CLUB PROJECT / GRANT APPLICATION:

Mayor Caron provided information to Council on a proposed Lions Club project and pending grant application, in respect of a water splash park for the community and the potential implications on municipal government services.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Administrator vacation day request.
First Aid training for Fire members and Maintenance staff.
Transfer from Fire PPE account to general for expenses.
Community Hall appliance servicing.

60-25 Moisan: That the Administrator be approved for April 11, 2025 as a vacation day.
CARRIED

61-25 Boettcher: That Fire Department members and municipal maintenance be approved for Frist Aid / CPR / AED training and be registered by the Fire Department, as necessary.
CARRIED

62-25 Vandale: That $10,000 be transferred from the Fire Department PPE account to the General account for recent compressor purchase expense.
CARRIED

63-25 Boettcher: That the refrigeration appliances at the Community Hall be serviced by Cold-Line refrigeration and a quote be obtained for any major maintenance work that needs to be done.
CARRIED

ADJOURN:

64-25 Mayor Caron: That this meeting adjourn.
CARRIED

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Mayor

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Administrator