A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
MAY 14, 2025_____

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Joanne Moisan, Loretta Vandale and Administrator Robin Boyer

AGENDA:
91-25 Moisan: That the agenda be approved as presented.
CARRIED

92-25 Boettcher: That Council member Vandale be excused until later in the meeting.
CARRIED

VISITOR – SGT. CLARKE – WAKAW RCMP:
Sgt. Clarke from Wakaw RCMP attended to introduce himself, update Council and review any concerns from the municipality.

93-25 Boettcher: That Council member Vandale be acknowledged as present meeting.
CARRIED

MINUTES:
94-25 Moisan: That the minutes of the regular meeting of April 9th, 2025 be approved.
CARRIED

FINANCIAL REPORTS:
95-25 Vandale: That the financial reports for the month ending April 2025 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
96-25 Boettcher: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
7847	UMAAS	Convention registration	$ 210.00
7848	Loretta Vandale	SUMA Convention expenses	$ 722.00
On-line	ACU Mastercard	SPS control panel batteries	$ 33.25
7849	AED Advantage	Defibrillator battery/pads	$ 572.80
7850	Canor Procurement – Kal Tire	Tire repair	$ 42.63
7851	Canada Post	Office / W & S Postage	$ 702.38
7852	Cleartech Industries	Water testing chemicals	$ 207.16
7853	Greenland Waste	Waste/recycle collection	$ 2,674.58
7854	Edward Lussier	Casual Labour – lights	$ 45.00
7855	Meridian Surveys	Firehall parcel corner survey	$ 630.00
7856	Munisoft	Office supplies – cheque order	$ 578.26
7857	Ainsworth National	Ice plant shut-down / service	$ 759.86
On-line	Sask Water	Water contract	$11,518.25
7858	Saskatchewan Research Council	Water sampling	$ 169.30
7859	Roger Topping	Tractor repairs	$ 756.00
7860	Technical Safety Authority	Ice plant license	$ 65.00
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,538.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,300.00
7861	Constant Gaudet	Maint. Truck repairs	$ 1,846.06
7862	Saskatchewan Research Council	Water sampling	$ 33.86
On-line	Sask Tel	Village telephone services	$ 276.08
On-line	ACU Mastercard	Parkland Ambulance – training	$ 149.85
7863	All-Sask Paving	Street patch repairs	$73,704.00
Direct	UNPS First Data	Debit terminal charges/fees	$ 5.55
On-line	Sask Energy	Village energy services	$ 874.13
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 2,753.42
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,546.69
On-line	MEPP	Pension Remittance	$ 1,901.08
7864	Receiver General of Canada	Tax Remittance	$ 3,251.83
On-line	SUMA	Benefits Remittance	$ 468.49
On-line	Sask Power	Village power services	$ 3,282.60
7865	Glen Lewis	Cont W & S Operator / Labour	$ 1,120.35
Direct	UNPS First Data	Debit Machine service fees	$ 8.00
Direct	Minister of Finance EPT	School Taxes collected	$ 7,575.36

Direct	UNPS	Debit machine	$ 0.90
		TOTAL	$121,323.22

CARRIED

CORRESPONDENCE:

97-25 Moisan: That the following correspondence, being read, be filed:
CARRIED

AED Advantage – Defibrillator at River's Edge Care Home has pads expiring in June 2025. Replacement pads quote is $572.80, same as for the Skating Rink unit that were recently replaced.
Saskatchewan Housing Corporation – Notice that their 2024 Annual Report is now available on their website.
Town of Wakaw – Hosting a meeting on May 22 to discuss Accessibility Transit Services and potential collaboration of efforts between area communities to provide transit services within the area.
Brandt – Quote received to install a cutting edge for the maintenance tractor loader bucket that would take the wear from the loader. Cost is $750 plus taxes.
Canadian Paving Services – Information brochure on services they provide.
Saskatchewan Rivers School Division – Board highlights newsletter.
SAMA – Notice that ownership changes will now be available on the MySAMA website.
Saskatchewan Ombudsman – Information on importance of Council code of ethics bylaws.
Ministry of Government Relations – Notice that the Ministry is cleaning up some obsolete private Acts and one that exempts taxation on Parcels H & J in St. Louis for the Corporation Episcopale Catholique Romaine de Prince Albert is no longer required and will be repealed, as they no longer own the property mentioned.
First National Financial – Would like to pay tax accounts via EFT and require banking information from the Village to proceed. Council needs to authorize submitting this information to them.
Xylem – Sewage lift stations inspection and servicing report. They recommend replacing all galvanized pump chains with stainless steel as they are beginning to corrode and are in danger of breaking when pumps are lifted, causing damage to pumps and loss of service on lift station. Quote to replace will be approximately $4,000 and can be budgeted from water and sewer infrastructure funds. Once replaced with stainless steel, should last a lifetime.
Canadian Tire – Quote for trail cameras to use at Lions and Buffalo Park.
Sask Water – 2024 Annual Notification to Consumers.
Canada Summer Jobs – Notice that grant application for a 2025 summer worker was not approved.

98-25 Vandale: That AED Advantage quote for defibrillator supplies be accepted as presented.
CARRIED

99-25 Moisan: That Brandt quote for cutting edge for the tractor loader bucket be accepted as presented.
CARRIED

100-25 Boettcher: That banking information for EFT payments be provided to First National Financial.
CARRIED

101-25 Vandale: That Xylem quote for sewage lift station pump chains be accepted as presented.
CARRIED

102-25 Boettcher: That trail cameras be purchased for installation at Buffalo and Lions Park.
CARRIED

103-25 Vandale: That the Village advertise and hire for a summer worker to work 3 days per week for 8 weeks over July and August.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

104-25 Boettcher: That Council acknowledges the April 2025 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:
No formal complaints registered this month.

OCCUPATIONAL HEALTH & SAFETY:
No concerns brought forward this month.

OLD BUSINESS

FIRE HALL CONSTRUCTION PROJECT:
Council was updated on the status of the Fire Hall construction project.

105-25 Moisan: That quote for water/sewer service installation from RAM Excavating be accepted as presented.
CARRIED

106-25 Boettcher: That presented natural gas installation service from Sask Energy be approved as requested.
CARRIED

107-25 Vandale: That a note be added to the June Newsletter hi-lighting the Fire Hall sod-turning ceremony.
CARRIED

TRAFFIC BYLAW / PARKING:
108-25 Vandale: That this be tabled to a future meeting of Council and concerns be monitored.
CARRIED

MUNICIPAL BY-ELECTION:
Council updated on the status of nominations for the municipal by-election to be held on June 18, 2025.

NEW BUSINESS

VISITOR - PROPERTY CONCERNS:
Residential property owner attended to update Council on the status of a residential property that is planned for demolition.

2025 BUDGET & MILL RATE:
109-25 Boettcher: That the 2025 Operating Budget be approved as presented and that the 2025 Mill rate be established at 5.29 mills.
CARRIED

5 YEAR CAPITAL PLAN:
110-25 Moisan: That the 2025 - 5 Year Capital Plan be accepted as presented in accordance with the municipal Capital Asset Management Plan.
CARRIED

BYLAW NUMBER TWO OF 2025 – BASE TAX / MILL RATE FACTORS– FIRST READING:
111-25 Vandale: That Bylaw Number Two of 2025 a bylaw to set the 2025 Base Tax and Mill Rate Factors be given first reading.
CARRIED

BYLAW NUMBER TWO OF 2025 – BASE TAX / MILL RATE FACTORS – SECOND READING:
112-25 Boettcher: That Bylaw Number Two of 2025 a bylaw to set the 2025 Base Tax and Mill Rate Factors be given second reading.
CARRIED

BYLAW NUMBER TWO OF 2025 – BASE TAX / MILL RATE FACTORS – ALL THREE READINGS:
113-25 Moisan: That Bylaw Number Two of 2025 a bylaw to set the 2025 Base Tax and Mill Rate Factors be given all three readings at this meeting.
CARRIED UNANIMOUSLY

BYLAW NUMBER TWO OF 2025 – BASE TAX / MILL RATE FACTORS – THIRD READING:

114-25 Boettcher: That Bylaw Number Two of 2025 a bylaw to set the 2025 Base Tax and Mill Rate Factors be given third and final reading.
CARRIED

STREET / SIDEWALK REPAIR 2025:
115-25 Vandale: That the presented street repair list be approved.
CARRIED

MUNICIPAL BORROWING BYLAW:
116-25 Boettcher: That this bylaw be tabled until the June meeting of Council.
CARRIED

EMERGENCY WATER PLANT GENERATOR REPLACEMENT:
117-25 Moisan: That the quote from Saunders Electric for the replacement of the water plant stand-by generator be accepted as presented.
CARRIED

BYLAW ENFORCEMENT SERVICES:
118-25 Moisan: That an advertisement looking for a contracted Bylaw Enforcement Services Officer be placed on Sask Jobs and municipal on-line platforms to determine interest and availability and for the Administrator to look into other community options.
CARRIED

FIRE DEPARTMENT PROPERTY INSPECTIONS:
119-25 Moisan: That Council endorsement be offered to the Fire Department and their efforts in ensuring required fire code regulations within the municipality are maintained.
CARRIED

GREENLAND WASTE SERVICE CONRACT:
Council reviewed presented contract renewal from Greenland Waste for waste and recycling services.
120-25 Moisan: That Greenland Waste be contacted to clarify a couple of points within the proposal and provide a possible cost-certainty model for the balance of a 3 or 5 year term.
CARRIED

MISCELLANEOUS ITEMS:
Minor discussion took place on the following items:

Stray and at large cat concerns.
Building permit extension.
Wash out area on Buffalo Park Road.
Fire hydrant repair.
Trailers in residential yards.
SUMA Convention.

121-25 Moisan: That request for building permit extension for 6A, 01, Plan N1996 be approved.
CARRIED

122-25 Boettcher: That wash-out area adjacent to 107 Buffalo Park Road be filled with gravel and bladed.
CARRIED

ADJOURN:
123-25 Mayor Caron: That this meeting adjourn.
CARRIED

_____
Mayor

_____
Administrator