A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
NOVEMBER 12, 2025

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Deputy Mayor Tristen Boettcher, Joanne Moisan, Curt Regnier, Loretta Vandale and Administrator Robin Boyer

261-25 Moisan: That Mayor Caron be excused from this meeting and Deputy Mayor Boettcher be appointed to chair the meeting and Council member Vandale be excused until later in this meeting.
CARRIED

AGENDA:
262-25 Regnier: That the agenda be approved as presented.
CARRIED

MINUTES:
263-25 Moisan: That the minutes of the regular meeting of October 7th, 2025 be approved.
CARRIED

FINANCIAL REPORTS:
264-25 Regnier: That the financial reports for the month ending October 2025 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
265-25 Moisan: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
On-Line	Sask Water	Contract water	$10,942.73
On-Line	ACU Mastercard	Truck repairs – Mann Northway	$ 1,545.39
7959	AED Advantage	Curling Rink defibrillator supplies	$ 517.30
7960	Canada Post	Water sample postage	$ 96.49
7961	C & D Septic	Lift station service	$ 1,701.00
7962	Cleartech Industries	Water sampling chemicals	$ 210.64
7963	Greenland Waste	Waste collection services	$ 2,692.18
7964	John Deere Financial	Maint. Equip. servicing supplies	$ 869.07
7965	MacBeeners	Maintenance supplies	$ 210.79
7966	Munisoft	Office supplies – receipt forms	$ 65.93
7967	Ainsworth Inc.	Ice plant start-up	$ 626.04
7968	Lake Country Co-Op	Maint. fuel, supplies, repair parts	$ 2,625.64
7969	RM of St. Louis	Firehall construction capital	$20,927.86
7970	SGI	Truck insurance	$ 1,288.06
7971	Saskatchewan Research Council	Water / lagoon sampling	$ 592.19
On-Line	SUMA	Dog license tags	$ 224.11
7972	Roger Topping	Tractor repairs	$ 283.50
7973	Wakaw Recorder	Advertising – elections, tax enforc.	$ 210.00
7974	Gourlay & Associates	Bylaw enforcement training	$ 452.88
7975	John Deere Financial	Tractor loader part	$ 1,053.59
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,538.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,300.00
On-line	Sask Tel	Village telephone services	$ 276.70
Direct	ACU	Firehall Loan Payment	$ 4,098.16
On-line	Sask Energy	Village energy services	$ 1,297.29
On-line	Sask Power	Village power services	$ 6,792.31
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 3,059.07
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,574.06
On-line	MEPP	Pension Remittance	$ 1,901.08
On-line	Receiver General of Canada	Tax Remittance	$ 2,653.53
On-line	SUMA	Benefits Remittance	$ 468.49
On-line	ACU Mastercard	Christmas decoration repairs	$ 305.47
7976	Village of St. Louis	Cash purchase – Decorations	$ 53.20
7977	Glen Lewis	Contracted W & S Oper / labour	$ 509.25
Direct	UNPS First Data	Debit Machine service fees	$ 8.00
Direct	Minister of Finance EPT	School Taxes collected	$ 1,918.22
Direct	First Data	Debit machine fees	$ 0.62

TOTAL $74,889.34
CARRIED

266-25 Moisan: That Council member Vandale be acknowledged as present at this meeting.
CARRIED

CORRESPONDENCE:
267-25 Regnier: That the following correspondence, being read, be filed:
CARRIED

125 Boucher Avenue – Requesting re-imbursement for sewer blockage charges with Roto-Rooter. Had sewer back up at 125 Boucher Avenue the day after municipal sewer main flushing. Roto Rooter ran snake approximately 100 feet onto municipal property.
Saskatchewan Public Works Association – Notice of annual conference in Saskatoon February 24 -26, 2026. Council could consider sending Ryan for training and networking opportunity.
Aquifer – Provided quote for hydrant wrench and adapter that maintenance needs to replace. These tools are used for sewer and hydrant flushing and maintenance.
Building and Technical Standards – Update flyer respecting building codes, permits and upcoming workshops.
Saskatchewan Rivers School Division – Monthly Board Highlights.
Water Security Agency – Information on 2025-26 channel clearing and drainage project maintenance rebate program.
Also, provided information on how updates to flood hazard maps will be provided to clients.
Mike Brad – Provided written notice (e-mail) of resignation from the St. Louis Fire Department.
Canadian Paving Services – Services flyer.
Canada Summer Jobs – Call for applications for summer workers open from November 4 – December 11. Council needs to authorize application for summer maintenance worker.
Munisoft – Software and Equipment maintenance agreement review and quote for 2026.
Loop – Information on municipal website creation services.
Ainsworth National Refrigeration – Providing Council with some information that was provided in 2023 regarding the long-term needs of the artificial ice plant.
Saskatchewan Housing Corporation – Notice that property at 40 Providence Place is registered with Information Services Corporation under Village ownership. This parcel requires title/ownership transfer to Saskatchewan Housing Corp.
Federation of Canadian Municipalities – Federal budget highlights and analysis.
Crystal Penner – Fire Department resignation letter.

268-25 Regnier: That re-imbursement for Roto Rooter charges at 125 Boucher Avenue not be made at this time, as there is insufficient evidence to determine where or if there was any blockage on the municipal main, that would have caused back-up to the residence.
CARRIED

269-25 Regnier: That the Aquifer quote for maintenance water & sewer tools be accepted as presented.
CARRIED

270-25 Vandale: That the Village make application to the Canada Summer Jobs Program for a summer worker.
CARRIED

271-25 Moisan: That Saskatchewan Housing Corporation property at 40 Providence Place, Lot 9, Block 10, Plan 77PA04539 Ext. 0, have ownership transferred from the Village of St. Louis to Saskatchewan Housing Corporation and administration provide necessary transfer documentation to Saskatchewan Housing Corporation.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:
272-25 Vandale: That Council acknowledges the October 2025 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

273-25 Regnier: That Council acknowledges the October Complaints Register and actions taken in response.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No concerns brought forward this month.

OLD BUSINESS

FIRE HALL CONSTRUCTION PROJECT:

Council was updated on the status of the Fire Hall construction project including final inspections, electrical and locker rooms.

274-25 Vandale: That $300,000 from the Fire call-out funds be applied to the Fire Hall capital construction costs and paid back to the Village of St. Louis and the Rural Municipality of St. Louis at the current agreement share of 45% Village, $135,000 and 55% RM, $165,000, pending approval from RM of St. Louis Council and receipt of funds from Saskatchewan Public Safety Agency.
CARRIED

275-25 Moisan: That all additional fire hall capital expenses above the original budget of $857,957 be paid for from the fire call-out funds, pending approval from RM of St. Louis Council.
CARRIED

NUISANCE YARDS / DILAPATATED BUILDINGS:

Council was updated on areas of concern and potential action that can be implemented to resolve any issues.

276-25 Vandale: That property owner of #308 – 2nd Street be informed that earlier indicated remedies to property are to be completed by Monday November 17, 2025.
CARRIED

VISITORS – GREENLAND WASTE - SK RECYCLES:

277-25 Regnier: That this item be tabled to a future meeting of Council pending receipt of further information from both Greenland Waste and Sk Recycles.
CARRIED

TAX LIEN REGISTRATIONS:

Council was updated as to the accounts that had tax liens registered, as per the presented list from October 2025.

NEW BUSINESS

ANNUAL PUBLIC DISCLOSURE STATEMENTS:

278-25 Moisan: That all Annual Public Disclosure Statements from Council have been submitted as required.
CARRIED

EMPLOYEE VACATION, SICK & LIEU TIME ACCRUALS:

279-25 Regnier: That the employee vacation, sick and lieu time accrual information be accepted as presented.
CARRIED

RECREATION DIRECTOR:

280-25 Vandale: That Council request a letter from the Recreation Board outlining the details of their plan for a Recreation Director for the community and provide a letter of support from the St. Louis Metis Nation for the project, including any funding commitments.
CARRIED

FIRE DEPARTMENT ENTITY / EMERGENCY VEHICLE DESIGNATION:

281-25 Regnier: That the Fire Department be set up as an incorporated separate entity and corporate operating bylaws be developed, as necessary, pending approval from the RM of St. Louis Council.
CARRIED

282-25 Vandale: That approval be granted for the Fire Department to subscribe to "I am Responding" App as per the presented quote for service, pending approval from the RM of St. Louis Council.
CARRIED

SUMA CONVENTION:

283-25 Moisan: That 2 rooms be reserved in Regina for the SUMA convention in April 2026 for Council attendees.
CARRIED

WESTERN MUNICIPAL CONSULTING:

284-25 Vandale : That Western Municipal Consulting be contracted with to provide Development Appeals Board services, in addition to Board of Revision Services for 2026, as per their presented quote.
CARRIED

MAINTENANCE TRUCK:

285-25 Regnier: That Administration and Maintenance begin to source a used ¾ ton work truck to supplement the current truck and that Roger Topping be contracted to inspect and make necessary safety repairs to the current maintenance vehicle.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Resident request to opt out of waste services.
Skating Rink ice rental payment by e-transfer.
Water rates for 2026.
Christmas decorations.
Maintenance tools/equipment.
Sink hole at Lions Park.

286-25 Vandale: That an e-transfer of $940 to the Skating Rink from the Villag be acknowledged, as payment for ice rental from Brad Parenteau was mistakenly deposited to Village account in error.
CARRIED

287-25 Regnier: That the sink hole at Lions Park be filled with material and monitored as required.
CARRIED

ADJOURN:

288-25 Deputy Mayor Boettcher: That this meeting adjourn.
CARRIED

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Deputy Mayor

_____
Administrator