A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE ST. LOUIS VILLAGE OFFICE
OCTOBER 7, 2025

CALL TO ORDER:
The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:
Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Joanne Moisan, Curt Regnier, Loretta Vandale and Administrator Robin Boyer

234-25 Moisan: That Council members Vandale and Regnier be excused until later in this meeting.
CARRIED

AGENDA:
235-25 Boettcher: That the agenda be approved as presented.
CARRIED

236-25 Boettcher: That Council member Regnier be acknowledged as present at this meeting.
CARRIED

237-25 Moisan: That Council member Vandale be acknowledged as present at this meeting.
CARRIED

VISITOR – Jay Meyer – RFNOW INC.:
Visitors provided Council with information on proposed fibre optic cable installation route through St. Louis.

238-25 Regnier: That the Village endorse and authorize the presented agreement for installation of fibre optic cable with RFNow Inc.
CARRIED

MINUTES:
239-25 Moisan: That the minutes of the regular meeting of September 10th, 2025 be approved.
CARRIED

FINANCIAL REPORTS:
240-25 Vandale: That the financial reports for the month ending September 2025 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:
241-25 Boettcher: That the following accounts be approved for payment:

CHECK #	PAYEE	DESCRIPTION	AMOUNT
Direct	First Data	Debit machine fees	$ 1.48
7942	James Brake	Emergency Planning Meeting	$ 100.00
7943	Ghostlight Towing Ltd.	Tow maintenance truck	$ 120.23
7944	Greenland Waste	Waste collection/recycling rebate	$ 367.03
7945	Mann Northway	Truck repair parts	$ 229.79
7946	Lake Country Co-Op	Fuel tank hose	$ 244.19
7947	Riverbend Quilts	Community grant funds	$ 818.00
7948	RM Of St. Louis	Firehall capital / vehicle insurance	$27,558.86
7949	Saskatchewan Research Council	Water samples	$ 135.44
7950	Staples Business	Office supplies	$ 464.83
7951	St. Louis Curling Club	Community grant funds	$ 818.00
7952	St. Louis Minor Hockey	Community grant funds	$ 4,320.00
7953	St. Louis Skating Rink	Community grant funds	$ 818.00
7954	Flocor	Water meter parts	$ 602.79
7955	Jody Lussier	Water account deposit refund	$ 100.00
7956	Village of St. Louis	Cash purchases – office/w&s supp	$ 36.25
7957	Canada Post	Water sample postage	$ 33.42
E-transfer	Munisoft	Office forms / MS Office subscript	$ 357.13
On-line	Sask Water	Water contract	$10,830.82
Direct Dep.	Robin Boyer	Admin Salary/Mileage	$ 1,638.50
Direct Dep.	Ryan McCloy	Maintenance Salary	$ 1,400.00
Direct	Affincity Credit Union	Firehall Loan financing	$ 4,098.16
On-line	Sask Tel	Village telephone services	$ 276.56

On-line	Sask Energy	Village energy services	$ 705.61
On-line	Sask Power	Village power services	$ 3,129.42
Direct Deposit	Robin Boyer	Admin Salary/Mileage	$ 2,818.47
Direct Deposit	Ryan McCloy	Maintenance Salary	$ 1,728.06
On-line	MEPP	Pension Remittance	$ 1,901.08
On-line	Receiver General of Canada	Tax Remittance	$ 3,121.76
On-line	SUMA	Benefits Remittance	$ 468.49
Direct	UNPS First Data	Debit Machine service fees	$ 8.00
Direct	ACU Bank Fee	MCAP Wire Transfer	$ 20.00
7958	Glen Lewis	Contracted W & S Oper / labour	$ 1,186.50
Direct	Minister of Finance EPT	School Taxes collected	$ 3,853.06
Direct	First Data	Debit machine fees	$ 2.39
		TOTAL	$74,312.32

CARRIED

CORRESPONDENCE:

242-25 Moisan: That the following correspondence, being read, be filed:
CARRIED

SUMA – Notice that pet tag license purchasing program will be ending at year end.
Skating Rink – 2024-25 Financial Statement
Sumith Kahanda – Information flyer on services that can be provided in project management.
Government of Saskatchewan – Confirmation of Canada Community Building Fund installment payment.
Sask Tel– Request Village approval for access to 3 parcels of land to directional bore new fibre optic line.
Sask Energy – Letter of flare notification that occurred on September 18, 2025.
Corey Linfitt – Provided written notice (e-mail) of resignation from the St. Louis Fire Department, effective October 1, 2025.
Fire Chief James Brake – Requesting re-imbursement for outfitting personal vehicle as emergency vehicle ($1,184.69). This would be paid from the joint Fire operations funds. RM Council will need to approve as well. The Village already has a required bylaw to authorize personal vehicles has emergency vehicles under provincial requirements.
MNP Auditors – Notice that Canada Revenue Agency has switched to on-line mail for correspondence with businesses.
Saskatchewan Rivers School Division – Board Highlights update.
Ministry of Government Relations – Information for municipalities on the importance of public engagement.
Canadian Union of Postal Workers – Information on Canada Post Corporation Review that the federal government plans on conducting from October 2025 to March 2026.
Building Standards – Update from Building & Technical Standards
Town of Radisson – Request Council support in lobbying the federal and provincial government to change the infrastructure funding formula for small communities (population under 2500) from 26.7% share to 10% share of major infrastructure projects.
Munisoft – Information on software pricing for all programs and extensions, including EFT account payments.
Ministry of Justice – Notice of minimum wage increase to $15.35 per hour beginning October 1, 2025.
Government of Saskatchewan – Information on derelict building program, that will allow for municipalities to declare buildings derelict and have them burned as training with local fire departments.

243-25 Regnier: That 500 pet tags be ordered without year stamped on them, as per presented price list from SUMA.
CARRIED

244-25 Boettcher: That Council acknowledges the presentation of the 2024/25 Skating Rink Financial Statement.
CARRIED

245-25 Vandale: That approval be granted to Sask Tel for access to presented parcels for directional drilling of new fibre optic line.
CARRIED

246-25 Regnier: That Council recommends the payment for the outfitting of the Fire Chief's personal vehicle as an emergency response vehicle, as per

presented invoices, from the Fire call-out fund, pending approval from RM of St. Louis Council.
CARRIED

247-25 Vandale: That the Village support the Town of Radisson in their efforts to lobby for changes to the infrastructure funding formula for small communities, moving the share from 26.7% to 10% share of major infrastructure projects.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

248-25 Moisan: That Council acknowledges the September 2025 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints received this month.

OCCUPATIONAL HEALTH & SAFETY:

No concerns brought forward this month.

OLD BUSINESS

FIRE HALL CONSTRUCTION PROJECT:

Council was updated on the status of the Fire Hall construction project including locker room needs, utility billing, old fire hall building use, building signage, fuel supply and tanks, paving on McDougall Drive and water plant pressure.

249-25 Boettcher: That Council acknowledges that lockers for the new firehall are still required and approval based on recommendations of the RM of St. Louis and Fire Department members be considered as soon as possible.
CARRIED

250-25 Regnier: That Council authorize firehall building lettering, without building logo, as presented, pending approval from RM of St. Louis Council. Consideration could be made for small logo on man door, if presented.
CARRIED

NUISANCE YARDS / DILAPATATED BUILDINGS:

Council was updated on areas of concern and potential action that can be implemented to resolve any issues.

251-25 Moisan: That a Remedy to Order be prepared and served for Lots 11 & 12, Block 7, Plan N1996 for the cleanup of solid waste in non-compliance with the municipal Nuisance Abatement Bylaw. This order to be completed or appealed by October 31, 2025.
CARRIED

252-25 Boettcher: That a Remedy to Order be prepared and served for Lots 41 & 42, Block 5, Plan N1996 for the cleanup of solid waste and the remediation of the dilapidated condition of the building in non-compliance with the municipal Nuisance Abatement Bylaw. This order to be completed or appealed by October 31, 2025.
CARRIED

RECREATION BOARD – SPLASH PARK PROJECT PROPOSAL:

Council was updated on a recent meeting between St. Louis Lions Club, St. Louis Recreation Board and potential contractor, with report from Mayor Caron and Council member Vandale.

NEW BUSINESS

EMERGENCY PLAN REVIEW:

253-25 Moisan: That changes to the Emergency Plan document, as presented from the Emergency Planning Committee, be approved for incorporation into the Plan document, updating contact information.
CARRIED

SNOW CLEARING PRIORITY LIST:

254-25 That the Snow Clearing Priority List Policy #TS-002 be amended as presented.
CARRIED

SK RECYCLES:

Council was updated as to the proposed SK Recycles program set to begin in February of 2028 that requires the Village's confirmation to participate in the program by February of 2026.

TAX LIEN REQUIREMENTS:

255-25 Moisan: That Lots 1 & 2, Block 2, Plan N1996 have tax liens registered, if tax arrears are not paid in full on November 1, 2025.
CARRIED

256-25 Boettcher: That Council acknowledges that registered tax liens against Lots 28, 29 & 30, Block 7, Plan N1996 have been removed, as payment of all outstanding arrears and tax enforcement costs have been made to the Village.
CARRIED

FIRE DEPARTMENT SIGNING AUTHORITY:

257-25 Vandale: That Council accepts the resignation of Corey Linfitt as Deputy Fire Chief, effective October 1, 2025 and appoints Dan Whaley as Deputy Fire Chief, effective October 1, 2025 and further;

That Deputy Fire Chief Dan Whaley be added to the signing authority for the St. Louis Fire Department internal bank account and that outgoing Deputy Fire Chief Corey Linfitt be removed as a signing authority from that account.
CARRIED

CANADA POST STRIKE:

258-25 Boettcher: That the Administrator be authorized to make on-line, EFT or e-transfer payments to vendors who normally receive cheque payments for the duration of the Canada Post strike action. These payments are to be made in accordance with the municipal bylaw Number Eight of 2017, being a bylaw to authorize certain expenditures.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Housing Authority utility account changes.
Skating Rink – business levels, concession, caretaker requirements.
Former Convent yard access points.
Council administrative questionnaire.
Community Facebook page administrator.
Sign corridor.
Backstop form River Road building.
Skating Rink summer usage ideas.

259-25 Regnier: That maintenance secure the access points into the former convent property lots, where possible, keeping in mind safety and liability concerns.
CARRIED

ADJOURN:

260-25 Mayor Caron: That this meeting adjourn.
CARRIED

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Mayor

_____
Administrator