VILLAGE OF ST. LOUIS
SASKATCHEWAN, CANADA

Village of St. Louis Policy

Policy # TS-003

Policy Title: Custom Work Request Policy

Policy Objective: To establish fees for services and clear guidelines and expectations for residents requests for custom work by the Village of St. Louis.
Authority: Council Resolution: 237-24

Background:

The Village of St. Louis deems it necessary to provide a policy with respect to custom work requests from residents and property owners for work on private property, including snow removal, blading, gravel installation, etc. Administration will determine if requested work is feasible and provide cost quotes, based on current rates set out by Council resolution. As a general rule, the Village of St. Louis does not enter onto private property to regularly complete any of the above noted tasks.

Policy:

1. The Village of St. Louis will provide custom work for residents, on private property, upon approval of the municipal Administrator at rates set out by resolution of Council.

2. Custom work requests will only be considered if the Village of St. Louis municipal maintenance staff has the manpower, time and resources to complete such request.

3. All equipment must be accompanied by a municipal operator. Rates for services include the municipal operator/worker. All billing will be invoiced, in ½ hour increments, to the property owner.

4. All residents / customers must sign a work request and custom work agreement prior to any work beginning. Village of St. Louis municipal staff will not enter unto private property to completes any custom work request without a signed agreement in place.

5. Effective January 1, 2024, custom work service rates are as follows:
    - Labour only $50/hour
    - Grass mowing/trimming $80/hour

- Heavy equipment (grader, tractor) $120/hour

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Village of St. Louis
Custom Work Request Agreement – Release Form

I, _____, being the registered owner of Lot _____, Block _____, Plan _____, do request the following custom work from the Village of St. Louis: _____
_____
_____
_____
_____
and do release the Village of St. Louis and its' employees from any and all liability caused by any custom work that is completed on my behalf on the above noted property.

I agree to pay any and all fees for this custom work as invoiced by the Village of St. Louis.

Signed this _____ day of _____, 20_____.

_____ _____
Property Owner Name Witness

_____
Property Owner Signature

_____
Phone Number

_____
Property Owner Address